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TRANSFER

Nanking

INDEXED

~~Nankai University~~
University of Nanking

January 7, 1930

President Y. G. Chen,
Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Dr. Chen and Miss Priest:

I am enclosing herewith a confirmation copy of a cablegram we sent you a few days ago.

The first part of the cablegram reports the travel arrangements made by Mr. John G. Young. Mr. Young is this week sailing from San Francisco on the President Harrison. He stops over in Honolulu for a week to collect the belongings he left there and continues his journey to Shanghai on the President Lincoln arriving February 7. He plans to go on to Nanking promptly and so should arrive about February 8.

The second part of the cablegram requests that you send a full report showing the expenditures and also the work done by the departments of Chinese studies for the fiscal year ended June 30, 1929. You will remember that Mr. Boynton, the Chairman of the Harvard-Yenching Institute Trustees in his letter of March 30, 1929, made the following request:- "You are requested to submit to the Institute in October of each year a statement in reasonable detail indicating the purposes for which the income received during the preceding fiscal year ending June 30 has been used". Most of the other Universities have already submitted to Harvard-Yenching Institute their statements for the year ended June 30, 1929. I had hoped that I might be able to dig out of the careful financial reports Miss Priest has sent us from time to time the information we need to prepare a similar report for Nanking. I find, however, that the information we have available in our office is not sufficient to enable us to prepare a satisfactory report. We must look to the field, therefore, to send us the necessary material.

The Trustees of the Harvard-Yenching Institute have indicated that the reports to be presented at this time should be divided into two parts -

1. A summary of expenditures to June 30, 1929.
2. A summary of the work done by the departments of Chinese studies and other departments related thereto.

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The financial section of this report should be based on the fact that to June 30, 1929 the University of Nanking received G\$6,994.80 as its portion of income from the Hall Estate Trust Fund. According to Mr. Boynton's letter of March 30, 1929, it was the desire of the Institute that this income "be used for the purpose of strengthening your instruction in Chinese language, literature and history, and purposes which in the judgment of your Board of Trustees are incidental thereto". Just how far these conditions were met last year is a problem which each University has had to answer somewhat differently. One or two of the Universities have been able to show that they spent in the work directly related to the Chinese cultural studies more than the amount received from the Institute. At least one University has had to scrape together all the expenditures that could possibly be considered as in any way related to Chinese cultural studies and add to this total a proportionate share of general University administrative expenses in order to obtain a figure equal to the amount received from the Institute. As yet the Institute has not passed on the statements already submitted to it so we have no way of knowing what their policy will be. For the University of Nanking I hope it will not be difficult to show that at least G\$6,994.80 was spent during 1928-29 in the departments of Chinese cultural studies. It is quite legitimate to add also the expenditures made by the library for the purchase of books related to the Chinese departments. If absolutely necessary, it may also be in order to add some proportionate share of general administrative costs; although this last item should be omitted if it is not absolutely necessary. The financial statement should give not only the expenditures for 1928-29, but also comparative figures for 1927-28 and, if possible, for 1926-27. The Institute is anxious to learn to what extent the expenditures in the departments of Chinese cultural studies were actually increased by the receipt of the Harvard-Yenching Institute funds. As you know, the question is still pending as to whether all or only a portion of the Harvard-Yenching Institute income should be devoted to increased expenditures for Chinese cultural work. For 1928-29 the Institute will probably not make very rigid requirements but it is to our advantage to give as satisfactory a presentation as we can.

The second part of the report should contain such material as will give the Institute a clear and attractive picture of what the University did last year in the departments of Chinese cultural studies. In the case of the Universities where we had up-to-date catalogues we sent the Institute copies of these catalogues indicating the pages where the work of the Chinese departments was described, and where the teaching staff and courses offered were listed. For one University we had no up-to-date catalogue in English and so our office faced the rather terrifying task of translating all this material out of the Chinese catalogue we had available. For the University of Nanking we have no catalogue later than 1924-25. We must, therefore, look to the field to provide us with this material. In addition to listing the teaching staff and courses offered, it would be helpful if you could give a brief description of the entire special work being done. I am sure the Institute would be interested in the very excellent library the University possesses, and in some brief description of the way in which this library has been used in developing your work in Chinese cultural studies.

It was, of course, impossible for us to compress into the

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limits of a cablegram all the suggestions we have given above. Possibly you may have mailed us before you received this letter the report asked for in our cable. If such a report has been sent you may wish to add some supplementary material on the basis of the above suggestions. If so, we would be glad to have you forward them at your convenience.

It is not too early to begin preliminary plans for the report which must be submitted to the Harvard-Yenching Institute in October 1930. I suspect that for the year 1929-30 the Institute will require a more complete and more satisfactory statement than will be possible for 1928-29.

Very cordially yours,

BAG-H

Enc.

Translation of Cable

ONE SINGLE MAN ENGLISH TEACHER EXPECTS TO ARRIVE ON THE EIGHTH PROX. PLEASE SEND A FULL REPORT BY EARLIEST POSSIBLE MAIL, EXPENDITURES, ALSO COURSES, DEPARTMENTS CHINESE STUDIES, FISCAL YEAR ENDING JUNE 30, 1929; HARVARD YENCHING INSTITUTE HAS REQUESTED.

B.A.GARSDIE

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

January 15, 1930.

Mr. C. A. Evans,
New York.

My dear Mr. Evans;

Accept our thanks for your trouble in clearing the matter of the kind of arsenate of lead. We had not ordered any for twelve years and could not locate the original invoice, so did not realize there were two kinds.

Sometime ago we received a check for 26.15 U.S. currency to cover some tree seeds shipped by us to

Mr. Ernest Buckner,
Center Nursery Co.,
Center, Texas.

The check has been returned to us because of insufficient funds. Will you please send it for collection through your bank in New York? It is difficult for us to collect from Shanghai. If unable to secure funds on this check, we shall be glad to have you write to the above address, and attempt to collect this money from him.

Nanking is very quiet at present - but I am sorry to say there are many rumors and it is felt that we cannot remain peaceful for many weeks. Internally we have no trouble at all and are in the midst of examinations to close school on the 19th for the usual mid winter exam vacation. Both Hangchow College and Cheeloo University have been forced to close on account of strikes so we cannot help but wonder when our turn may come.

Sincerely yours,

Elia M. Priest

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UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535

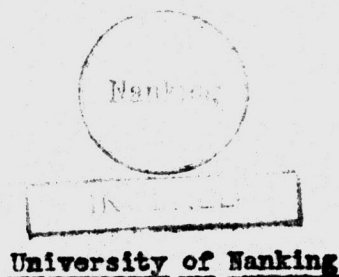
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TRANSFER



January 16, 1930

Miss Elsie M. Priest, Treasurer
University of Nanking
Nanking, China

My dear Miss Priest

Your letter of December 9 brought us information regarding Dr. and Mrs. Illick and Dr. and Mrs. Shafer.

We are very glad to get this personal word from you regarding the situation in Nanking, and of course we are watching the daily papers for additional news. The latest dispatch is bringing us such painful news regarding the widespread suffering as the result of the famine and excessive cold. It is a pitiful situation, for the problem is so large that one feels that in face of such disaster any individual effort is almost hopeless.

You, of course, are so familiar with the set-up of our books that you will understand that mistakes made are not due to the fault of the system. It is simply because we are human and we are all more or less prone to possess human characteristics. The regrettable thing is that several seeming errors have crept into the Nanking accounts. Possibly a review of the ones you have referred to in your letter will clarify the situation.

The error regarding draft #157 was discovered and corrected on September 1 by Journal Voucher #154, which correction you probably had in hand when you wrote the letter of December 9.

The mistake in charging the travel of Miss Jeffrey to Current General was due to not properly following the transaction all the way through. It is perfectly natural for the office to charge Current General with this account, unless we specified it otherwise, and that is the thing we neglected to do. We have, however, made this correction in Journal Entry #161, of which we enclose a copy herewith.

The change in the charging of drafts #158 and 160, which we mentioned in our letter a few days ago, has been made on the books through Voucher #162, of which we are enclosing a copy.

Kindly bear these in mind when the monthly statement comes through for January.

Regarding the method of charging the pump, we believe that the field should take its share of responsibility. We had no record of the order and no

duplicate of the requisition. I cannot tell how many times I telephoned to the New York office of the Goulds Pumps Company to secure data which they were very negligent in furnishing. Just how we arrived at the conclusion to put it in Famine Funds is not clear at the present time. But as you do not state where you wish to have it charged now, we are allowing it to remain where it is until we get definite instructions from the field. Of course, we assume that you do not want it in Famine Funds, but do you wish it in Current General or Agriculture and Forestry?

In concluding your letter you speak of a number of errors in book orders, and in writing upon this question, we are beginning and closing the subject by saying that we wish it distinctly understood that our office is ready at all times to do everything it possibly can to help along the situation on the field. We will do just exactly as you wish us to do regarding the orders and follow up your minutest detail if you desire to continue the present system. There are some things, however, which should be clearly understood.

When I first went to the field, one of the earliest communications I received was from our Board of Foreign Missions very curtly calling attention to the method of handling book orders from the field, and investigation showed that the Librarian and practically all the teachers decided on book orders during vacation periods, either the Christmas or summer vacation. They were perfectly willing to get their orders into our office at that time, and we collated them all and sent in the entire lot only twice a year. This permitted us to assemble orders to one publisher in such a manner that there was a distinct saving in postage and larger discount on the bill, as you will readily understand that the publishers are not giving as large a discount when one book is ordered. Of course, this is quite essential in many instances, but it is of distinct advantage where one book is being ordered, to send the list of miscellaneous items to a wholesaler who will give practically the same discount as the publisher, and all of the books will go out in one or two shipments with a saving in postage and a very distinct economy in handling of accounts.

We mention this last item as you will readily understand that where individual orders are placed, correspondence is entailed in some instances aside from the sending of the individual check in payment. We have had four different communications from publishing houses asking if there was any reason why they could not combine the orders received from Nanking. This is because we received four distinct sets of requisitions in the period of a month.

There is another item regarding the charging which, without doubt, has caused you to make the criticism regarding errors. We have had a very distinct understanding that the charge is to be made according to the Department and not according to the "account classification." In a number of instances, we have noted special instructions and have followed them, but if our understanding is not correct in this, surely a number of mistakes have been made. To be clear, where it says "Library" under "Department" on the right hand side of the requisition, we have charged the account to Library. Another reason for doing this, aside from what seems to be a very definite understanding, is that so many notices under "Account Classification" do not seem to have any bearing upon accounts we are carrying.

TRANSFER

Miss Elsie M. Priest

January 16, 1930

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We might go further to say that where requisitions are not filled because of publication being out of print or not on the press, the individual requisition should be cancelled and if necessary a new one issued.

As we stated in the beginning, let us close the subject by repeating that our sole purpose is to be of the greatest assistance we possibly can in handling such orders. We wish to do it, however, as economically and expeditiously as possible, and to that end we should get together on a definite understanding. The solution to the whole problem seems to be more along the line of mutual understanding and good-will. Even partners in business cannot accomplish much with these elements lacking, and while it is true that Christian brethren should dwell in unity, it is a rather difficult proposition to find complete and full application of the principle. Nevertheless, it is an ideal toward which we are all aiming, and you may rest assured that we will do our part endeavoring to reach the goal. We do sincerely hope that you will help us in doing your part.

Very cordially yours

Assistant Treasurer

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TRANSFER



INDEXED

University of Nanking

January 23, 1930

President Y.G.Chen
Dr. A. J. Bowen,
Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Dr.Chen; Dr.Bowen and Miss Priest:

We are attaching hereto a copy of the minutes of a meeting of the Board of Founders held on January 7. Under separate cover we are sending you forty copies of these minutes for distribution to the Board of Directors. This letter will deal with such matters in the minutes as seem to require comments.

Revision of U.C.M.S. appropriation for 1930. On page two of the minutes you will notice the report stating that the U.C.M.S. has now agreed to define its appropriation to the general University budget for 1930 as \$43,000 rather than Mex.\$6,000. This will reduce the threatened shortage of income in the U.C.M.S. appropriation and will also be a step, I hope, in the direction of persuading the U.C.M.S. to state their appropriations to the University in gold rather than in silver. While Dr. Corey's letter made no reference to any change in the U.C.M.S. appropriation to the Hospital for 1930, a check received from the U.C.M.S. a few days ago called for \$187.50 for the Hospital which would be one-fourth of \$750, rather than one-fourth of Mex.\$1,500 as they have previously defined their Hospital appropriation. The U.C.M.S. has, however, continued paying its cash equivalent for quota vacancies on a Mexican basis.

Report of President Chen. The Board of Founders read President Chen's annual report with keen interest. They noted with sympathetic attention the evidences of the many problems the University has faced during the past year and rejoice that such remarkable progress has been made in overcoming these difficulties. Everyone expressed hearty praise of the work President Chen and the other administrative officers of the University have done during the past year to make such a satisfactory report possible. Several items referred to in President Chen's report were dealt with by the Founders later in the meeting.

The Founders were keenly interested in the closing paragraph of this report describing the work of the Department of Religion during the past two years. Several members asked a number of questions on which information did not enable us to answer, so the Board requested us informally to ask you for somewhat fuller information as to the work and prob-

less of the Department of Religion during these times when there has been so much discussion of work in religious education in relation to registration under the Nationalist Government. Some of our Universities in seeking registration have met with their greatest difficulty at this point and in certain instances the Government educational authorities have gone so far as to require that any department of religious education be abolished before registration could be effected. I believe that a few of our colleges have discontinued departments of religious education but have distributed courses previously offered in this department among such other departments as the Department of Philosophy, the Department of Ethics, the Department of History, etc.

Will you please write us sometime at your convenience, giving us as full information as you can along these lines. The Founders are very happy indeed that Hanking has been able to do such effective work in the Department of Religion and has been so little molested. The Founders will be very glad to learn more about how you have accomplished these excellent results.

Revised budget 1929-30. The Founders examined rather briefly the revised budget of the Board of Directors for the year 1929-30, as attached to the minutes of ^{the} October 25 meeting of the Executive Finance Committee. They found that with very minor differences the estimates in the revised budget are in accordance with the actions taken by the joint meeting of the Executive, Budget, and Audit. Committees of the Board of Founders on June 25, 1929. The three minor differences they note are itemized in action BF-433. If you disagree with our figures on any of these three items will you please let us know so we can bring our records into line with yours.

As I have mentioned in various letters during the last year or two, the Hanking Founders have again to make a distinction between the budget of the Board of Directors, which includes all University expenditures in China, and the budget of the Board of Founders which includes for items of expenditure here in America for which the Founders are directly responsible. This is a distinction that is clearly defined in some of our Universities, but is only being initiated in others. If this distinction were made in the present revised budget for 1929-30 the Directors' budget would omit item 1141 - Office in New York. I believe the figure you give of Mex.\$5,000 is incorrect anyway inasmuch as this item was defined by the Board of Founders as \$32,500 which, at the approved rate of exchange of 2.10 to 1, would amount to Mex.\$68,250. This particular item is of minor importance but I believe the principle is of greater moment. The distinction between the budget of the Board of Directors and the Board of Founders will probably become more important as the Founders proceed along the lines recommended by the meeting of the "special Committee Concerning University employed staff" held on October 5, 1929, and as approved by the Executive-Finance Committee in action DEF-250 and the Board of Directors in action D-286. If we understand correctly the proposals suggested in these actions they would mean that University supported Western personnel receive their salaries and allowances from the Board of Founders rather than the Board of Directors. Regardless of what technical procedure is adopted in handling the disbursement of funds for the University supported Western personnel, obviously the Board of Founders would adopt a budget covering the support of this personnel, distinct from the general University budget for which the Board of Directors is directly responsible.

However, this question of the sub-division of the budget into a "Board of Directors Budget, and a "Board of Founders Budget" is a question that is deserving of more extended study and comment later on.

Budget for Chinese cultural studies 1929-30. The Board of Founders gave tentative approval to the revised budget for Chinese cultural studies as submitted by the Board of Directors. The Founders use the word "tentative" because we are still very much in the dark as to the policy the Harvard-Yenching Institute will ultimately adopt as to the use of income from their \$1,800,000 Trust Fund. The Institute is this week having a series of meetings in Boston and we are hoping that greater clarity and greater liberality of policy will result therefrom. Dr.Laughton Stuart will be present and I know from conversations I have had with him that he feels very strongly that the Institute should make no more binding restrictions on the use of income from their Trust Fund than merely that the Universities maintain satisfactory work in their departments of Chinese cultural studies. Dr.Feda will, I presume, be present and will bring to the other Trustees the impressions gained during his visit to China. We are all anxiously awaiting a report of the decisions reached by the Institute this week.

Field Treasurer's report, 1928-29. Once again the Board of Founders expressed its hearty appreciation of the splendid way in which the University has managed its finances, as revealed by the annual report of the Field Treasurer for the fiscal year 1928-29. All members of the Board of Founders have a lively admiration and affection for Miss Priest, and at every meeting are loud in their praise of the excellent work she is doing. Action 485 is much more than a formal vote of appreciation; it is an expression of the warm and personal feeling of all members of the Board of Founders. When I read over the stencils for the January minutes I was somewhat amazed to note that our typist had inadvertently referred to Miss Priest as the "field treasure" which, I think, would quite adequately describe the Founders' opinion of her worth.

Gifts received on the field. The Founders were very much interested in the references made in President Chen's report concerning the anticipated gifts from the Nationalist Government of \$500,000 silver for a library building, from Dr.J.C.Ferguson for an arts building, and from friends of Dr.J.K.Williams for the erection of a Williams Hall. The Board expressed a desire, however, for more definite information concerning these three gifts. So far as we have been able to learn, the Max. \$500,000 for a library building has not yet been paid over by the Nationalist Government. Will you please let us know the status of this gift and when it is likely to be actually in hand? Will you please let us know also something more as to Dr.Ferguson's proposed gift, its amount and any conditions attached to it? Will you also give us further facts concerning the proposed gifts from friends of Dr.Williams for the erection of a Williams Hall.

C.T.Wang Memorial to Dr.Williams. All members of the Board of Founders have been sincerely touched by the kindly and generous action of Dr.Wang in erecting a memorial in honor of Dr.Jack Williams. The Waichiaoju of the Nationalist Government sent us a supply of the booklet issued by Dr.Wang as a tribute to the memory of Dr.Williams and our office distributed these booklets among the Board of Founders and other friends of the University. In accordance with the instructions of the Founders, I am at this time sending Dr.Wang a letter of appreciation.

Gain in exchange 1929-30. While it is still too early to estimate with any degree of accuracy the amount of surplus likely to accrue during 1929-30 due to favorable rate of exchange, and while the Founders are reluctant as a rule to make expenditures on such items until definite figures are available, the Board felt that the request of the Directors for an amount not to exceed \$12,000 for residence repairs was so urgent as to deserve special consideration. They, therefore, voted by action RF-488 to approve the Directors request for an amount not to exceed Mex. \$12,000 for residence repairs; this amount to be disbursed to the field as the Treasurer of the Board of Founders finds the surplus accruing from exchange will permit. We have already cabled Miss Priest an authorization to draw for Mex. \$8,000 of this amount. While the surplus accruing from favorable exchange probably does not amount to Mex. \$8,000 as yet, it seemed that the present is such a favorable time to transmit money to the field it was wise to take full advantage of the prevailing exchange rates.

You will note that the Founders estimated the probable surplus from favorable rates of exchange in gold dollars rather than in Mexican dollars inasmuch as this surplus will accrue here in New York as we find that less gold is required than anticipated to complete the Founders' guaranteed appropriation in silver toward the 1929-30 budget of the Board of Directors.

Salary, allowances, retirement, and status of University supported Western staff. Questions relating to these matters were being actively discussed by the Board of Founders before we received the minutes of the November 1 meeting of the Board of Directors, and correspondence from Dr. Bowen and Miss Priest relative to these problems of the University supported Western staff. However, the actions of the Board of Directors and the correspondence from the field has speeded up consideration of these problems on which we have already taken far too much time. I hope that the special committee appointed by the Founders will be ready within the next few weeks to make formal recommendations to the Founders relative to the matters dealt with by the October 25 meeting of the "Special Committee Concerning University Employed Staff", and also such other matters as the revision of the form of agreement between these staff members and the University.

Reparations for personal losses. On November 5 Miss Priest wrote reporting the recent actions of the Nationalist Government in making initial payments on claims for personal losses and inquiring the attitude of the Board of Founders regarding the possible refund of re-outfit allowances made to staff members who lost all, or most, of their personal belongings in 1927. The Board of Founders expressed its desire for more complete information before taking any definite action. The general feeling expressed was that unless the staff members received in all, from the Board of Founders and the Nationalist Government together, more than the total of their losses, the Founders would probably be unwilling to ask for any refunds on the payments made in 1927. In cases, however, where the staff members receive reimbursement in full from the Nationalist Government for losses sustained in 1927, the Board of Founders felt it would be reasonable for them to ask such staff members to refund payments made to them for re-outfit in 1927. Should staff members receive from the Nationalist Government slightly less than the total value of their losses, the Founders would probably approve having such staff members retain a sufficient amount of the payment made for re-outfit allowance so as to complete their reimbursement for losses and then return to the Founders any balance remaining. Should payments from

the Nationalist Government plus the payments made by the Board of Founders together be less than the total losses, the Founders would probably ask for no refund.

We should appreciate it, therefore, if you would send us further information as to the probable amount and dates of payments from the Nationalist Government to cover losses sustained in 1927. How many of the University staff who suffered loss in 1927 have presented claims to the Nationalist Government and how many have refrained from presenting claims? In the case of those who have presented claims, will reimbursement be made in full or in part? Did the claims presented cover all losses or only a portion of the losses? Did those presenting claims adopt a uniform procedure in this regard, or did some present more complete claims than others?

I fear that you may find it troublesome to answer at least some of the above questions, but we will sincerely appreciate any information you can give us.

Language School Building Funds. You will note that the Founders by action BF-41 voted to request the principal Mission Boards which formerly sent students to the Hankow Language School to approve the use of \$50,000. (this figure is incorrectly stated as \$50,000 in some copies of the minutes which were mailed out before the correction was made) for the Language School property fund for the construction of additional residences. I am at this time writing to eight or ten of the principal Boards asking for their approval of this proposal. I sincerely hope that none of them will raise any objections. If and when we have favorable replies to these requests we will send you another letter to proceed.

East China Federated University. The Board gave sympathetic consideration to the actions of the Board of Directors, and also the Directors of the East China Federated University, proposing that the Hankow Board of Founders act as fiscal agent for the East China Federated University pending the incorporation of the Federated University under the laws of the State of New York. The Founders expressed the desire, however, for more specific information concerning the plans of the Federated University before taking definite action. The action was deferred, therefore, until we learn the outcome of the Council meeting to be held in Shanghai within the next few days.

Recommendations of Graduates. You will notice that the Founders passed the usual vote of recommendation to the Regents of the University of the State of New York that they confer degrees on the Hankow graduates. I believe we have not as yet received from the field the usual statements of work done by each of these graduates of the University. As soon as these reach us we will transmit them to the Regents.

Constitution, Agreement, By-laws. By action BF-433 the Founders agreed to approve the verbal correction in Article IV, Section 4 (a) whereby the words "Chinese Christian Churches" are inserted. Obviously the omission of these words was merely a typographical error so it seemed unnecessary for the Board of Founders to observe all the technical procedure of amending the Constitution before declaring the correction effective. In order, however, to avoid the possibility of future difficulty, we will ask the next meeting of the Board of Founders to ratify this amendment again and thus observe all the minutiae required formally to amend the Constitution.

Dr. Chen, Dr. Bowen, Miss Priest-6

1-23-50

The Founders noted action D-306 outlining the difficulty involved in carrying out the proposal of the Board of Founders in action F-418 proposing the addition of certain phrases in the declaration of purpose as set forth by the Board of Directors. Since we understand, however, that President Chen will be sending us further correspondence on this subject, the Founders deferred any definite action at this time.

You will note that the Founders by action BF-434 voted to concur in the proposal of the Board of Directors that the property lease of the University campus begin July 1, 1928, instead of July 1, 1927. This, I trust, will clear up the confusion which has arisen because of this difference in dates.

I believe the above comments cover all the actions of the Board of Founders ^{on} which any explanations are necessary. I presume the Founders will hold another meeting sometime during the month of April or May as required by the University By-laws.

Very cordially yours,

BAG-H

B A GARSIDE

Enc.

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UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

ACK 2/26/30

TRANSFER



January 30, 1930.

Mr. B. A. Garside,
New York.

My dear Mr. Garside:

UNPAID

I received various letters from your office last night but find I have left them at home so will merely mention the one concerning the Harvard-Yenching Institute Report.

I am very sorry that the report was not sent to you in October. It escaped my attention entirely that you were expecting a report for the year 1928-1929 which was my fault as your letter was clearly stated. I have not considered that we were working under the Harvard-Yenching grant as it was so involved in clearing off deficits, etc. However, I hope the report mailed to you on January 8th gave you the necessary information. If I had received your letter before the report was mailed I believe I would have stated the item of administration a bit differently. This does not mean "general administration for the whole University" but merely the special administration for the Chinese Departments. Last year Dr. Liu was acting as head of the Chinese Department and had to give a great deal of time to it. In addition he taught a course in Philosophy, but as it was partly Western Philosophy we did not include it in the report.

Your letter makes us realize more keenly than ever that we must prepare some announcement or brief catalog in English. During the past two years we have been quite handicapped because of lack of funds and time and in addition there has been a strong tendency to have everything in Chinese. I think most of the group is beginning to realize that there is need for an English report of some kind and we are hoping to have one published before very long. It involves a great deal of work and everyone is so busy with ordinary routine matters that anything extra becomes pushed aside.

I have not sent you the detailed report for last year either, but have been hoping to complete it. I usually have time in December to clear some of the reports, etc. but this year due to the evacuation of some of the staff, I had a good deal of extra work and so my time in December was taken with the ordinary affairs.

The books arrive today and I suppose the Shaws are with them. We have searched all the correspondence very carefully but have failed to locate any information about Miss Mertsy and so do not know whether she is arriving or not. For safety we are arranging for a place for her to stay.

0016

1-30-30

No. 2.

I should have mentioned that we shall send you the required statement of the courses, etc. We did not understand from the cable that you wished to have a description of courses and so only sent the divisions, personnel, and expenditures. I regret very much that it will be a little time before the report can be mailed to you. We have ten days of meetings before us - all in Shanghai - and ~~they~~ college opens the 10th, but we shall put it at the head of the list and try to get it off as early as possible. Dr. Chen may return from Shanghai tomorrow and in that case perhaps he will have time to attend to it before he must go back for another meeting. I am leaving in the morning for the Conference of Higher Education which is followed by our Executive-Finance committee on the 7th.

Today is Chinese New Year and contrary to government orders, the city seems to be celebrating as usual. Firecrackers could be heard all night and everything is closed today with the usual holiday signs and seals.

Sincerely yours,

Elmer M. Pratt

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UNIVERSITY OF NANKING
NANKING, CHINA

RECEIVED
UNIVERSITIES
FEB 25 1930
JOINT OFFICE

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UNIVERSITY OF NANKING
NANKING, CHINA

TRANSFER

NANKING February 13, 1930.

Mr. B. A. Garside;
New York.

My dear Mr. Garside;

This will acknowledge various letters that have arrived from your office enclosing remittances according to receipts. *Recd # 5474 + 5473 @*

We have not yet drawn the draft for eight thousand on the residence account from the accrued income on gain in exchange. We managed to get through the month of January without borrowing and have been waiting for more specific explanation of the cable. Undoubtedly we shall draw before long and in the meantime exchange is going lower. It was 2.93 yesterday. Shanghai banks are willing to contract for the entire year for 2.85 so I do not believe silver is likely to regain for some months to come.

There are a number of letters in from Mr. Evans on various drafts and income for the University, but I have not had time to go over them as yet.

We had a meeting of our Executive-finance committee in Shanghai on the 7th, and the minutes will be forwarded by the next mail. I am sure you will be interested to know that we are expecting a gift for the work in the University amounting to fifty thousand U.S. currency. It is given without "strings" except it is subject to the approval of a well worked out plan from the field. Needless to say the field is working on the plan and we expect to be able to present a plan based on the general suggestions of the donor. The funds will be used to strengthen the work of the University, especially personnel. The funds will be turned over to your office sometime during April or May. Further particulars and details will be sent to you after the suggestions have been worked out and forwarded for approval to the donor. *(Mr. Hoover.)*

You will note the action from the Executive-finance committee regarding the recommendation on gain in exchange. It seemed to us a wise plan to keep our budget on the same figure as for this year -- 2.10 to 1.00 --, although it will mean we shall need to have a fairly large contingent from the gain in exchange to offset the high cost of all material, salaries, etc. Our reason for this decision is due to the fact that we prefer not to build up a budget due to low cost of silver which would have to be very drastically cut should silver suddenly become fixed at some figure around two for one. I feel this is the only safe policy to follow. However, I am sure the Founders will appreciate our problem in meeting high costs, and will allow us to use the gain in exchange to cover such items as seem legitimately due to the low cost of silver.

UNIVERSITY OF NANKING
NANKING, CHINA

2-13-30

No. 2.

You may like to know that everyone on the field is very much pleased to have Mr. Young join the staff. He seems to fit in very splendidly into our particular need as his special training in Physical education and boys work makes him very valuable to us especially as he is much interested in helping in that field. We are giving him only one course in English this semester so he may have time for language study and time to help our physical director in working out the problems in that field. From what he has told me I fear we have not kept you very well posted as to conditions in Nanking, necessary equipment, and a list of our courses, etc. After we recover from the rush of opening and budget making, I shall try to send you some general items that you should have in your office.

This is the end of the fourth day of registration and the total amount received to date from student fees is about 68,000 00 in cash. The bank clerks are here now counting money as we do not like to keep it in the school over night. The bank is willing to take the responsibility of carrying the money through the streets and we are perfectly willing to let them do so. I believe registration is about the same as for the fall semester but there has not been time as yet to count the cards.

Letters from various friends at home indicate some concern over conditions in Nanking at present. The city is very quiet and we do not hear any political rumors. It reminds one of the mushroom cities of the west at home for there is an unusual amount of building underway. This speaks for itself and for the general feeling of security in the government. Yet one never knows and back of it all is the feeling of the unknown tomorrow.

Sincerely yours,

Elmer M. Priest

It is 7:00 and the end of a busy day - Gmbling opened today and combined registrations take some time. Only comes twice a year - fortunately!

0020

UNIVERSITY OF NANKING
NANKING, CHINA

RECEIVED
UNIVERSITIES
MAR 11 1930
JOINT OFFICE

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UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

February 19, 1930.

Nanking

#1

Mr. B. A. Garside,
New York City.

My dear Mr. Garside:

INDEXED

I understand that you have received letters from Mr. Carter of the Rockefeller Foundation concerning our hospital grant for 1929. Mr. Gee has sent me copies of various letters received and written from their office and in line with his further suggestions we have sent another letter showing the same statement that we sent you under date of November 18, 1929 with the addition of two cases of linen that were gifts last year but which we failed to consider in November. The total is only 22,191 94 unless you can find something in New York that we do not have on the field. It looks to us as if we would have to accept the proportionate cut in the grant. We cannot legitimately claim anything further as having been contributed by the mission boards. It was a keen disappointment that this money was not paid into your office this month as we are unusually hard pressed for current funds for the hospital at this time. However, we shall be able to manage now that fees have been received as we can loan the hospital the necessary money until some of their deposits become due in March.

We are looking forward to having the report of the last meeting of the Founders and expect it will arrive on the boat this week. There are a number of items to be cleared on the field as soon as we know the decision of the Founders. We are in the midst of arranging for our new budget. It is always a rather arduous task, and today the Board of Directors sub-committee on the promotion and increasing of salaries has been meeting, hoping to arrive at some equitable basis.

Very sincerely yours,

Elsie M. Priest

0022

UNIVERSITY OF MANKING

OFFICE OF THE RECTOR

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UNIVERSITY
MAR 20 1930
JOINT OFFICE

0023

TRANSFER

February 19, 1930.

Mr. N. Gist Gee,
The Rockefeller Foundation,
Peking, Hopei.

My dear Mr. Gee:

Replying to your recent letters and request for a further statement for the University Hospital for the current year 1929:

We have delayed sending you the statement until the hospital staff could have time to review the situation. After checking the whole matter over again we wish to send you the following statement to cover the contributions from the Mission Boards to the University Hospital for the year January 1, 1929 through December 31, 1929:

Cash grants:

Presbyterian Board, 750.00 at 2.40	M\$ 1,800 00
Methodist Board	1,500 00
United Christian Missionary Society	1,500 00
Baptist Board, 75.00 at 2.40	180 00
	<u>4,980 00</u>

Personnel:

Methodist, C. C. Trimmer	6,000 00	
I. C. M. B., R. A. Slater	6,000 00	
Presbyterian, cash in lieu of		
J. H. Daniels - 1,300. at 2.40	<u>3,120 00</u>	15,120 00

Gifts:

Presbyterian Board;	
Linen and hospital sup. 871.64 at 2.40	<u>2,091 94</u>

Total from Mission Boards.....M\$ 22,191 94

These are the same figures that we reported to you in November with the addition of the gift of linen and hospital supplies sent to us by the Presbyterian churches in Pennsylvania last year. I am sending you copies of the lists showing the gifts sent at two different dates.

We regret very much that we are unable to meet the specified amount of \$25,500 00 but as reported to you in November this is due to the fact that Dr. Daniels' has been detained in America on account of ill health and also to the fact that Dr. Hutcheson has not been able to return to China. If these two doctors had been able to return last year the contributions from the mission boards would have been about thirty thousand dollars.

We shall appreciate your kindness in forwarding this statement to the Board in New York for settlement with Mr. Carside on whatever basis seems equitable. Thanking you for your many favors, I am

Very sincerely yours.

0024

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

TRANSFER

February 19, 1930.

#2

Mr. C. A. Evans,
New York.

Nanking

My dear Mr. Evans;

I am exceedingly sorry that my letter written in December gave you offense. Please accept my sincere apologies. It was not intended to do so, but was merely an attempt to secure some figures that would satisfy the field auditor. May I be permitted to say that the only criticism made by the auditor of our accounts was in relation to the balances as shown on the New York monthly statements, and we were hoping to correct that situation before another cycle. However, it was not extremely important and we can continue to prove to him that the total is correct, so it need cause no difficulty.

In regard to our method of handling library orders: we are trying to follow the system that your office asked us to install some years ago, but I realize that it was arranged with entirely different personnel and naturally tastes differ even in ordering library books! What you are suggesting was exactly what Dr. North requested that we should discontinue. However, we are perfectly willing to send you our orders for the month on one or two requisitions if that is your desire. It will not upset our system as far as the general items are concerned, and for the special items we shall probably continue the individual orders in order to keep classifications clearly entered. You may not know that our largest orders go to you twice a year - June and December. There are the straggling special funds accounts but if it was necessary we would send in one lot and do the division on the field.

I am quite interested in your remarks about it being just as advantageous to order through a wholesale firm as to place through publishers. We were advised by your office a few years ago that we would lose a considerable amount by doing this very thing. You will find a good deal of correspondence from Mr. Clemons - our former librarian - on this subject as Mr. Clemons felt it would be just as wise to have orders placed directly through some jobber like Stechert or Baker & Taylor, and thus relieve you of all the details. Dr. North objected to the proposition and advised us strongly against it. I believe on the supposition that we received much larger discount through publishers. Will you advise me further about this matter? As you may know I am also treasurer for Ginling College and we are facing a rather serious problem in relation to our library book orders. I have written to a number of firms for information, and we may find that we are able to place our orders directly without much difficulty and without loss of much discount. If that is true for Ginling, it would be equally true for the University and we could thus relieve you of a good deal of work which must be irksome to you.

We shall make no change in our present system until you advise us further. The pump should be charged to current general - we did not know you failed to receive the "gray" copy of the order.

Very truly yours,

Elmer M. Priest

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UNIVERSITY OF NANKING
OFFICE OF THE LIBRARY
NANKING, CHINA

RECEIVED
UNIVERSITIES
MAR 20 1930
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UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

February 21, 1930.

#2

Mr. B. A. Garside,
New York.



My dear Mr. Garside;

Some of the families of our staff members have advised them of your letter in December telling that all women and children were safely in Shanghai. We appreciate your efforts even although your information was a little exaggerated!

In relation to this information, Miss Purcell asks me to advise you that she would be glad to have you take Mr. King's name from your lists. During her furlough year Mr. King very kindly acted as her agent in forwarding mail, etc. He is not a relative. Perhaps you do not know that Miss Purcell's family lives in Shanghai, and she has no relatives either in America or England to whom notices should be sent. She will appreciate having you make this correction.

I presume you are adding Mr. Young's name to the list and as you have his address, etc. I am not sending it to you.

We trust there may be no further occasion for notices of any kind to be forwarded to families or friends.

Very sincerely yours,

Elaine M. Priest

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RECEIVED
UNIVERSITIES
MAR 24 1930
JOINT OFFICE

0028

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

TRANSFER

February 26, 1930.

#1

Mr. B. A. Garside,
New York.

My dear Mr. Garside:

In reply to your letter of January 23d in relation to a few special items:

Reparations for personal losses. I am afraid I cannot answer many of your questions except in a very general way.. For the most part the people who received the grants from the Founders are in the United States at the present time. I will give you as much information as I have available.

As far as I know the Government has made three partial payments on claims - the last one in January 1930. In the case of small claims for amounts less than five hundred dollars they have paid in full but for claims amounting to more than a thousand dollars, only a proportion has been paid. I understand payments have been made by fixed sums to everybody - for instance, the first payment was for M\$725 00, etc. For people who had claims amounting to fifteen or twenty thousand dollars, they have received something like two thousand to this date, or possibly a little more. There is no available information when the next payment may be expected from the Government. We understand that three hundred thousand dollars has been paid by the Chinese Government which would be approximately one-third of the total claims.

We have no way of knowing how many of the University staff refrained from presenting claims as it was a personal matter for each one to decide and no record was kept in the University. In no case is the claim paid in full as far as I know, although the amount deducted by the Sino-American Commission has not been very large.

From what I know personally of claims that various ones presented, their losses were really much greater than the amount presented for this reason - the cost of everything has advanced so greatly that when we attempted to replace household goods, clothing, etc. we found former prices had nearly doubled. Roughly speaking I think we can honestly say that any claim that was presented would represent about 75% of the losses sustained. There were a good many people who lost much more than this percentage, but for an average this may be a conservative figure.

Although I have not received any word from former staff members now at home on the subject, I know the members who are now on the field would find it somewhat difficult to refund the amount of the re-outfit allowance. This is partly due to the fact that on account of present exchange, salaries are worth about two-thirds of the amount they were previously and it has been rather difficult to keep living expenses within available funds. However, they

0029

2-26-30

No. 2.

feel they wish to do whatever seems best to the Founders, and for the sake of the future records it had better be cleared so no question will be likely to come up at some future date.

I am sorry I have no further information on the subject. It was a personal matter in every case and the University had no record of final figures presented by any staff member.

Very sincerely yours,

Elmer M. Priest

0030

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

RECEIVED
UNIVERSITIES
MAR 24 1930
POST OFFICE

0031

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

February 26, 1930.

Mr. B. A. Garside,
New York.

My dear Mr. Garside:

Yesterday we drew draft No. 170 for the equivalent of eight thousand dollars to cover authorization No. 3002 for the residence repairs account. We have not received the report of the exact amount of gold required to purchase this draft, but as you will have the same on the draft we shall not report to you further. Thank you very much for your efforts to have these funds reach us promptly. We have repaired each residence as it was vacated by tenants for the use of our staff members and due to the pressure, we have done so rather promptly. Naturally we have a deficit on this account, but as we were able to manage our funds for the month of January we did not draw the draft until this time. We shall try to keep the repairs within the twelve thousand dollars in order to clear off the entire deficit this year. Unusual items occur when we commence to make repairs -- a rafter has been badly burned or it is necessary to build a new cistern, etc. but we do not like deficits so are being as careful as possible.

I have noticed in my letter to you of February 13th I stated exchange was 2.93 which was an error as the amount should have been reported as 2.83. I do not believe exchange has touched 2.93 as yet. Today it is reported locally as 2.85.

Your letter of January 23d together with the minutes of the January 7th meeting were received a day or two ago and I am sure I am expressing the feeling of all the field group when I say we appreciate very greatly the sympathetic understanding of our problems and the way the Founders have met some of the most pressing ones.

Thank you very much for your remarks and the action regarding the field treasurer. It makes me a bit conscious of the many limitations and shortcomings. I am very glad to have a small part in carrying on the work in Nanking but there are many days when I feel the task is beyond me.

Very sincerely yours,

Elise M. Priest

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U.S. DEPARTMENT OF JUSTICE

WASHINGTON, D.C.

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U.S. DEPARTMENT OF JUSTICE
MAY 4 1930

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TRANSFER

Nanking

INDEXED

University of Nanking

February 26, 1930

W.L.

Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Miss Priest:

I attach hereto carbon copies of letters we have just written Professor R.G. Wiggins.

You will note that we have estimated that the University's obligation in providing Professor Wiggins' outgoing travel and one half of Mrs. Wiggins' travel is G\$731.81 less any unexpended portion of the cash advance made to cover miscellaneous travel expenses. I have now completed the disbursement of this \$731.81 and have charged the amount to Famine Fund account as was done last year in the case of Dr. Love.

You will note that we are asking Dr. and Mrs. Wiggins to render you an accounting covering their miscellaneous travel expenses en route.

Our procedure in advancing all of Dr. Wiggins' travel expenses and one half of Mrs. Wiggins' travel expenses has been adopted at the suggestion of Mr. Reisner. It is also in accordance with the procedure we used last year in the case of Dr. and Mrs. Love. Such arrangements as these must usually be completed before we have had time to consult with the field in each individual case. I would appreciate it if those of you on the field would let us know whether this is the procedure you wish us to follow in future cases of this kind. If the University is reluctant to make any general statement of future policy without having specific information as to individual cases, can you suggest how we could proceed in such a way as to report individual cases to you far enough in advance of the date of sailing to permit an exchange of correspondence?

Very cordially yours,

BAG-H

Enc.

B A GARSIDE

0034

over
TRANSFER

Nanking

University of Nanking

February 26, 1930

W. L.

Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Miss Priest:

Let me acknowledge receipt of your letter of January 30.

The financial statement covering disbursements in the Departments of Chinese studies and related objects, during 1928-29, reached us several weeks ago. I am glad to have the additional information you give us concerning some of the items in that statement. As yet I have not forwarded a financial statement to the Institute because I have been hoping that a further report concerning the work of the Chinese Department at Nanking last year would be in hand early enough to get all of this material before the Trustees of the Institute at their next meeting. A meeting of the Institute has now been called for March 17, so I must send them such information as is available not later than March 10. We will continue to hope that, in spite of the rush of work during the latter part of January and the early part of February, you may still manage to find time to prepare and mail us the report. If it does not arrive in time to accompany the financial statement we can send the report of work done at a later date.

We can appreciate the factors that have made it difficult for the University to continue its former practice of issuing catalogues of general information in English, but have been hoping for some time that the University would be able to resume the publication of at least brief catalogues in the English language. We are constantly embarrassed by our inability to furnish any up-to-date information concerning the work and personnel of the University of Nanking to the numerous individuals and organizations who ask us for facts of this kind. We need about fifty catalogues each year to supply these requests. It is, of course, not worth while to get out any expensive printed material for such a small number of requests, but on the other hand, it frequently happens that it is of the greatest importance that information be supplied to those requesting it. At times the University may lose the interest and support of important organizations or individuals through lack of our ability to present a satisfactory picture of what the University is doing.

I am glad to know that Mr. and Mrs. Buck and Dr. and Mrs. Shaw are

0035

Miss Priest-2

2/26-30

rived on schedule. Sorry that at the time of their arrival you had not received definite information concerning Miss Mertsy's travel arrangements. Either Buck or I should have sent you earlier information as to the steamer she was taking.

Very cordially yours,

BAG-H

Very cordially yours,

BAG-H

rived on schedule. Sorry that at the time of their arrival you did not receive definite information concerning Miss Mertsy's travel arrangements. Either Buck or I should have sent you earlier information as to the steamer she was taking.

2-26-30

Miss Priest-2

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TRANSFER

*See also "Residence Accounts"
March 10, 1930 - Analysis of
Residence Accounts*

University of Nanking

March 10, 1930

Miss Elsie M. Priest
University of Nanking
Nanking, China

My dear Miss Priest

Account #23e of Residences Undistributed has been on the docket for clearance for some time. Just recently we have been able to dig into the archives and make an analysis of residence funds and charges. We have before us your communications bearing upon the subject, which we have used more or less as a point of departure. We had in mind giving you a complete analysis of the plant accounts as they are more particularly related to the residences. However, you probably would not be interested in the method, for as you state in your communication of July 6, 1928, "it is a matter of New York bookkeeping and not one for the field to clear."

It is quite clear that at the time this payment was made, the only treatment, aside from making a complete analysis of the account, was to set up a separate account, which was done. Without considering all the charges and credits in the residence accounts, it naturally could not very well be seen from the records available whether this belonged in hospital or university accounts.

Even now it does not appear that this fund should have been charged properly to residences. Donations and gifts appear in lump sums and charges for buildings are likewise made. This is the only thing that could be done in opening up the accounts as we have them on our books. A certain amount of famine funds was used for residences, which was also the case of hospital funds. In the end these items appear as one bulk charge. Several specific gifts, however, do stand out by themselves, and the corresponding credits also appear. These have all been balanced off except one labeled "Spears Residence," which showed a credit balance of \$600.00. On the other hand, \$36,040.55 additional of General Plant Funds have been used to offset residence charges. Unless specially designated gifts are used for the purpose originally intended, any earned balances might logically appear to belong to general plant funds.

However, according to your letter of July 6, 1928, the fund was to be used to repair houses, and we are therefore allowing it to remain in the residence section simply transferring it to account #23a - and thus disappears 23e.

Very cordially yours

CAB:MS

Assistant Treasurer

0037

TRANSFER



University of Nanking

March 17, 1930

Miss Elsie M. Priest
University of Nanking
Nanking, China

My dear Miss Priest

Your letter of February 13 came to hand on March 11. We also received acknowledgments #5473 and 5474. We wanted to write you the same day this letter came to hand but decided it would be better to wait until the minutes of the Executive-Finance Committee had been received. They have not yet come to hand, but rather than to wait longer, we prefer writing you now.

We are very anxiously awaiting more detailed news regarding the \$50,000.00. This is a splendid gift especially so when one considers that it is getting increasingly hard for individual Chinese educational institutions to interest friends in America. Most assuredly we shall be glad to serve you in any way possible in relation to this new fund.

We also wish to congratulate you on your attitude regarding the rate of exchange for ^{the} coming year's budget. It is indeed refreshing to have such an attitude taken. We are fully aware that conditions must have vastly changed, but there is no assurance that there will not be a reversal of conditions, and you have taken the only safe course to protect yourselves. To judge from my observation there can be no doubt but that the Founders will also feel that you have taken the only proper course and act accordingly.

We are very glad indeed that Mr. Young is making good. We felt that he would find a place for himself and would prove very valuable to Nanking. We shall be very glad indeed to receive any information you can possibly give us regarding equipment and courses and the like. It is sometimes rather embarrassing for us not to be able to give more complete data when we are asked questions, and anything you can do to relieve this embarrassment will be of great help.

The reports from China from day to day are conflicting. A real source of satisfaction lies in the delay of any actual outbreak. We do hope with you that the delay continues indefinitely.

Very cordially yours

CAR:MS

Assistant Treasurer

0038

TRANSFER

Hanking

INDEXED

March 21, 1930

President Y. G. Chen and Miss Elaine M. Priest
University of Nanking
Nanking, China

My dear Dr. Chen and Miss Priest:

Let me acknowledge receipt of your letters of February 20th and February 19th respectively concerning the payment of the Rockefeller Foundation's grant toward the support of the University hospital for the year 1929.

At the time these two letters were written both of you were apprehensive that the Foundation was not willing to make payment in full of last year's appropriation. I hope that the draft for the full Mex. \$9,000. which I mailed you on February 7th reached you within a short time after your letters were sent.

I am sorry that your uneasiness over this appropriation was so greatly prolonged. When Miss Priest wrote us concerning the matter during the latter part of December she asked that our office cable her authorization to draw the Rockefeller Foundation payment as soon as the money was turned over to our office. Since, however, the Foundation preferred to make payment by means of a draft in Mex. currency drawn on Shanghai, rather than by means of a payment in gold at some arbitrary rate or exchange, an authorization to Miss Priest to draw on our office would not have been feasible. However, I might have cabled you information that the draft was being mailed to you so as to relieve your mind of the uncertainty. Miss Priest's letter did mention the fact that she was in urgent need of funds and so had counted on the Rockefeller Foundation contribution as one means of meeting the situation. It happened, however, that just a few days before this draft was received from the Foundation we had sent Miss Priest two authorizations to draw on us for substantial amounts, so we hoped that she would not be in urgent need of further funds before this draft could reach the field.

Very cordially yours,

B A GARSIDE

BAG/C

0039

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

March 29, 1930.

#2

Mr. B. A. Garside,
New York.

Dear Mr. Garside;

There are two items that I wish to mention in this letter in relation to the arrangements with Miss Mertsky and Mr. Young.

They are feeling a bit grieved because you failed to tell them that they would require certain items of outfit and that the outfit allowance given by the University was to cover their needs. They feel that it would have been a great saving if they could have bought their linen, blankets, etc. at home as things are very costly in Shanghai on account of low silver. The other argument - should we care to take it up - would be that they received more Chinese currency for the gold allowance so it would average the same in the end, but evidently Chinese prices are a bit staggering to both of them, and so I am sending this word to you in case we have additional people.

Every person must furnish their own linen - towels, bedding of all kinds, table covers, etc. The stock of most of our families in Nanking at present is scarcely more than the minimum amount as nobody has had the money or inclination to buy a large stock of any kind of supplies. Five year people have to furnish their own room, but all furniture can be purchased here and beds are about as cheap in Shanghai as they would be to bring them out from home.

The other item is in relation to the physical examination for Miss Mertsky. She tells us that it was not mentioned and consequently she came to the field without any examination, or any protection against typhoid, smallpox, etc. The people on the boat urged her to have proper inoculations for both the above and she did on the boat, but our University doctors feel that it is too great a risk to have anyone come to Nanking for even three years not to have a medical examination. We would prefer to have any trouble discovered before sailing than the month after arrival! The latter method might prove costly for the University to say nothing of the unfairness to the individual involved.

I am mentioning these matters as they have been brought to my attention and have been discussed quite fully on the field. Miss Mertsky is in good health so there is no question except as it involves future policy with any additional members of the staff. We have a rather serious problem in one of our neighboring schools where a staff member was sent out without medical examination and has been ill for four months of the six on the field so far. We feel it is a serious problem.

Sincerely,

Elmer M. Priest

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JOINT OFFICE

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UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

March 31, 1930.

Mr. B. A. Garside,
New York City.

My dear Mr. Garside;

Our annual meeting of the Board of Directors was held on the 28th and I am hastening to send to you a copy of the budget for 1930-1931 hoping it will reach you in time for consideration at the annual meeting of the Founders. The minutes and additional copies of the budget will be sent to you later.

The budget is arranged in the usual way and I believe is self-explanatory for the most part. You will note we have figured all gold receipts on the rate of 2.10 to 1.00 as adopted by the Founders.

There is one item under receipts on page 4 that may need a word of explanation. We have entered the item "Special item from exchange gains." The College of Science is hoping that Dr. Jones will be sent to Nanking for the Chemistry Department next autumn. We have written you so many times about the need for Dr. Jones and our desire to have him reach the field for September 1930 inasmuch as Mr. Thomson leaves for furlough, that I need not go into that point further. We have budgeted him in the Department of Chemistry for next year. However, from correspondence received on the field there seems to be some doubt whether he will return this year, and while I am sure you have settled the matter, the word has not reached us as yet. In case he does not return as we hope, the College of Science has decided to make other arrangements for the work and do not wish to have anyone else secured for that particular department. In other words, they are most anxious to have Dr. Jones, but if he does not come, they do not wish you to secure any other man for Chemistry at this particular time. That will mean that we shall have 2,730 00 released for the College of Science in lieu of Dr. Jones. In case Dr. Jones returns in September, we are arranging that 2,730 00 be provided from the gain in exchange, and have made a definite recommendation for this item. This is on the assumption that the Mission Boards are sending us men to fill all vacancies this autumn! - with one exception. We have not indicated who the fourth man in science shall be as yet and not provided for him this year, but there is probably sufficient time to send you the request before all vacancies are filled!

There is one additional item of income this year. As you know Mr. W. H. Hoover of Canton, Ohio has given to the University Gold \$50,000 00 to be used over a period of ten years to strengthen the personnel of the University, particularly in the College of Arts. We understand the funds will be paid during April, and have indicated that the income for this first year will be 14,900 00 Chinese currency on the basis of having the funds used, both principle and interest over a period of ten years. Six thousand of this fund was voted for increases in salaries of the upper rank professors to bring our men more into line with other institutions in the Christian college group. The balance has been used for new men who are needed badly in strengthening various departments. This was in accordance with the recommendations of the special committee appointed to study the question.

0042

No. 2.

In relation to the Hoover Fund; when you receive the minutes you will note that the Board of Directors is recommending that this particular fund shall be sent to China and exchanged into Chinese currency this spring, invested in the Shanghai Commercial and Savings Bank and in this way enable us to have the benefit of approximately the same amount of income each year for a period of fifteen years instead of ten years as was suggested by the donor. This is on the assumption that the fund is exchanged for about 2.80. In order to show the details as we have worked them out, I am enclosing a table used at the meeting. This will need careful consideration, and you may prefer to wait for further word from the field before taking the matter up. Dr. Chen will write you also on this point.

In this connection, you may have seen the first report of the Kemmerer Commission for the stabilization of currency in China and noted that the recommendation is to fix exchange at 2.50 for 1.00 gold. We shall be very much interested to watch further developments. No date has been given as yet, and no indication that the Government has any intention of accepting the report!

The other item that I wish to mention today is the recommendations for the gain in exchange during the next year. The first items are preferred items and we shall hope to have funds to cover them. The item for contingent is most important as no provision is made for contingent from any other source. We are very anxious to have Dr. Chen go to America this year and feel it is most important that he should meet the constituents there and become acquainted with the various members of the Founders. This item may be insufficient, but naturally it is to be more or less elastic depending upon his plans at the time. The third item is to cover our much needed publications which need no further explanation. The next two items are small items but rather important ones, and the last item is the one I mentioned in connection with Dr. Jones. If he does not come, this item will be automatically cancelled. Then if we have sufficient funds, we wish to have the last four items which are very important for the welfare of the work. As nearly as we can tell now it would seem as if we had figured rather conservatively, but naturally one does not know what may develop in a year. As you will note all items are non-recurring items in one sense - and with the exception of contingent, we could manage if exchange should suddenly drop so there was no gain.

It may be well to give you a word of explanation concerning the last four items. For the College of Arts, we need more books than we are able to provide in the library budget and as books form the equipment of the Arts courses it is becoming increasingly important to have the latest books in advanced courses. The College of Science feels greatly handicapped by the lack of technical journals and if the government orders a thesis from each student, we have not enough material for the preparation required. The College of Agriculture and Forestry asked for 5,000 00 for special printing of research material which does not come under the Famine Prevention program, and we are recommending that they be given 1,000.00 this year to start the work. The Middle School has done a very splendid piece of work in the matter of repairs of their plant. Since 1927 they have put 11,000 00 from their own income into repairs and about 5,000 00 into equipment. This was to replace damage done during 1927, and now they are asking for some help from other funds to hasten the work. The buildings in that group are old and need a good deal of repairing annually. We are recommending that they be given 2,000 00 this year, and I hope it will be

3-31-30

No. 3.

possible to grant the request.

I presume there are many questions you would like to ask, and I wish it was possible to anticipate them. We have been over the figures so many times that it is difficult to see the obscure points.

With best wishes,

Sincerely yours,

Elmer M. Priest

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MAR 23 1930
JOINT OFFICE

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TRANSFER

over

Nanking

University of Nanking

March 31, 1930

Miss Elsie M. Priest
University of Nanking
Nanking, China

My dear Miss Priest

I greatly appreciate your letter of February 19, especially as it appears to give evidence that there is basis on which we can work together for the cause in which we are all so deeply interested. I cannot begin to tell you how my growing interest in foreign missionary enterprise changed my whole attitude upon life and altered the entire purpose of living. Only one who has gone through experiences similar to those of Mrs. Evans and my own can appreciate the drastic changes which come into life and the powerful influences which work to make that change. Nevertheless, wherever I have labored, I have always felt that there is a level where persons interested in a common cause can work in harmony and unity and thereby increase in effectiveness and power.

We do not wish to be understood as disliking criticism. We feel there have been a number of instances where it has been just, and we want to be told when we are wrong. It is the only way to right a wrong. But from what I have heard of you from many sources, I am perfectly confident that, were you here in person, your criticisms would not be framed in the same way as they have sometimes been written. From information available, they would be clothed in a charming personality and a very attractive manner. Under such circumstances we would glory in being criticized.

Practically speaking there seems to be a number of things which can be cleared up with very little correspondence. For instance, will you not kindly tell us frankly if the way we are charging the book orders out is or is not satisfactory. We have been following the instructions on the right-hand side of the requisition rather than the account number. If this does not fit into your accounting system, we shall be glad to change it as you desire.

In going back into the past regarding the handling of the book orders we can see very clearly why Dr. North desired to have individual orders made out. That was at a time when the Methodist Board handled the orders, and where they had several going to one house and coming from different portions of their own field, it was a decided advantage to have the individual orders made out so as to differentiate from those of their own Board. We are now

0046

Miss Elsie M. Priest

March 31, 1930

-2-

handling these orders in our own offices, as it became very irksome and a real burden to the Methodist Board to continue taking care of them.

Now for the actual handling of the orders in the future, there seem to be three different classifications under which orders may be considered:

- (1) All of the books from one department ordered from one publisher.
- (2) Single orders for single books from one department.
- (3) Single orders for single books from different departments to different publishers.

The handling of (1) is simple and should be continued as in the past, i. e., you have been collating such orders on one requisition blank and we have forwarded the order directly to the publisher. This refers to where two or more books are ordered for one department from one publisher.

In the case of class (2), single books are ordered from different publishers for an individual department. We have found through comparisons that the wholesale dealer in gathering the books together absorbs the domestic postage and gives a fairly liberal discount which averages in total fully as much, if not more, than accrues on bills placed individually with the different publishers. Some publishers do not give as much of a discount on single book orders, but if it were true, the actual saving would frequently be offset by the added cost of postage, correspondence, and payment of bill when ordered separately. As a matter of suggestion therefore, where you have single book orders for one department, we are quite sure that in the long run you will find it advantageous to make out one single requisition, and the order will be taken care of by wholesale publisher. In this case please continue to state the publisher of the book.

(3) It will be just as easy for us to handle the orders for the different departments as to handle (1) and (2). If you decide it will be convenient to pool these orders, it will save postage and cost of handling.

We are quite sure that it will be of great advantage to have your orders placed through our office rather than sending them directly, one thing being that we have frequent telephone calls regarding these orders which usually can be straightened out in our office rather than requiring lengthy correspondence with the field. Please bear in mind that whatever you decide upon, we shall be glad to cooperate in every possible way. All we ask is the same sympathetic consideration we are trying to give, altho our efforts may appear exceedingly weak.

We have changed the charge of the pump to Current General under Journal Voucher #186.

Very cordially yours

Assistant Treasurer

GAE:MS

0047

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER



April 24, 1930.
ack. 5/24/30

Mr. B. A. Garside,
New York.

INDEXED

My dear Mr. Garside:

*Miss
Clard.
So do.
Sent 5/24*

Will you kindly do me the personal favor of sending fifty dollars to my sister, Helen F. Priest, 29 Elm Street, Keene, New Hampshire? My insurance will soon be due and I have decided it is best to ask you to send the funds home and then we will adjust the matter on the field. I shall appreciate this favor very much.

Your letter concerning the language school funds just arrived and it would seem possible to start the residences awaiting further word from the Episcopal and Baptist Boards. I do not think there will be any difficulty from the Episcopal Board as far as the field is concerned - at least one of their prominent members came to see me a few weeks ago and asked for detailed information. He was in favor of having the funds used as suggested. The Baptist people were quibbling over the change you made in stating that if required the residences would be used for language school staff members. That was not a very wise change! The Directors are asking that you change your action to the original action passed by them. The point is that we have never housed language school teachers and the chances are we shall never expect to furnish residences for them. They are secured on a different basis than the other staff members. So the action as passed by the Directors would be more in keeping with actual needs and conditions than the changed one passed by the Founders. We are very glad to have these funds available to meet our immediate needs and am confident the future will take care of the needs of the language school buildings if the time comes that we need to reopen the school.

Please tell Mr. Evans we shall try to meet his wishes in ordering library books in the future. The spirit is willing but the flesh is a bit weak these days. Our library staff is badly overworked just now but we are hoping to have a permanent librarian before many months.

Dr. Franking is visiting us today - and it is raining in the usual fashion.

Sincerely yours,

Elise M. Priest.

We have just passed three - four weeks of very strenuous days - looked like a repetition of trouble at Chelso for a time and the future is not all clear even now. So think leniently of our shortcomings these days. Chinese staff has had a hard time of it and everyone is very weary.

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UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA



TRANSFER

May 2, 1930.

Mr. B. A. Garside,
New York.

Dear Mr. Garside;

We enclose papers in relation to a loss of mercury on a recent shipment. We have never had occasion to order from this firm before this date and are not quite sure of the reactions. Will you kindly follow the matter up and secure the refund for us that we feel is due for this shortage or loss?

We are feeling a bit sad today for it is the last day that Dr. Bowen will be with us before sailing for home. His health is no better and we know there is nothing for him to do but return home, but it will be a great loss to us all.

We had a meeting of our Executive-finance committee yesterday - the last one before Dr. Bowen left - but it was largely to clear unfinished business. I do not think there was anything of great importance.

Sincerely yours,

Elmer M. Priest

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UNIVERSITIES

JUN 2 - 1930

JOINT OFFICE

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Copy for my.

TRANSFER

May 2, 1930

Chicago Apparatus Co.,
1735-43 N. Ashland Ave.,
Chicago, Illinois.

Gentlemen;

The shipment of laboratory apparatus has been received and was in good condition with the exception of the jar of redistilled mercury. We have indicated on the attached statement the loss of part of the mercury and believe the box must have been opened either in your storeroom before shipment was made or else enroute.

According to your invoice we should have received fifteen pounds of mercury valued at 45.00 (United States currency) but instead we have received 6.8 lbs. including the weight of the container with 7/10 of a pound in the case.

This is the first shipment we have received from you and as this container was the only one that was sealed we are not able to ascertain whether or not you use an official seal on the wax to seal the bottles. If so, there is no doubt but that the bottle was opened enroute. It was completely sealed but there was no stamp or imprint in the wax.

We shall be glad to have you adjust this matter with our New York office - China Union Universities, 150 Fifth Ave. New York City.

Very truly yours,

Treas.

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MAY 10 1930
CHINA UNION UNIVERSITIES

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TRANSFER

May 1, 1930

Chicago, Illinois
1755-45 E. Ashland Ave.
Chicago, Illinois

Gentlemen:

The shipment of the material has been received and we in receipt of the material. We have indicated on the enclosed statement the loss of some of the material and we have been ordered either to return the material or to pay the value of the material.

According to your letter of May 1, 1930, we have received fifteen pounds of material valued at \$3.00 (United States currency) and instead we have received \$3.00 (United States currency) and instead we have received \$3.00 (United States currency).

This is the first time that we have received the material and as this material was the only one that was sent we are not able to ascertain what or how you lost the material. We are not able to ascertain what or how you lost the material. We are not able to ascertain what or how you lost the material.

We shall be glad to have you send the material to our New York office - 1100 University Ave., New York City.

Very truly yours,

Encs.

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JUN 2 - 1930
JOINT OFFICE

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TRANSFER

January

University of Nanking

May 14, 1930

Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Miss Priest:

Let me acknowledge receipt of your letter of March 29 relative to arrangements with Miss Mertsy and Mr. Young.

Our office joins with you in grieving over the fact that we were not able to give Miss Mertsy and Mr. Young much information as to what they would need in the way of outfit when they arrived in Nanking. When Mr. Young was in our office I gave him all the facts I could possibly supply, and at the time, told him I recognized they were very meagre and of little value. We made no attempt to pass on information of this kind to Miss Mertsy, not only because we had no information we could give her, but also because we knew that Mr. Buck had had one or more personal conferences with her, as well as some correspondence. I assumed that Mr. Buck had surely given her all the essential information along these lines which she was likely to need.

If the field wishes us to do a better job of passing on information won't you give us the information to pass along? Your letter of March 29 gives us a few valuable facts, but hardly enough to meet future needs. It would be of great value if some of you on the field could send us a list of needs for a young woman, for a single man, for a married couple, and for children of various ages.

We are reluctant to suggest anything that will add to the multitudinous duties which all of you on the field have, but I do not see any other way in which we can give our outgoing staff members accurate and up-to-date information on these points.

We also frankly acknowledge our shortcomings in regard to Miss Mertsy's physical examination. We try to make it an invariable rule that all outgoing appointees and all missionaries returning from furlough shall have thorough physical examinations shortly before they sail for the field. Even so, one can never be sure of what the outcome is to be. The latest misfortune of this kind is the case of a young man who went out to one of our Universities last year for a short term appointment. At the time of his physical examination there was discovered a slight heart murmur which a heart specialist said was extremely unlikely to cause any difficulty for many years to come, and on this basis the specialist unhesitatingly recommended his appointment. But before the young man had been

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5-14-50

on the field three months serious trouble developed and within six months he was gone. We always send out new appointees in fear and trembling. While we realize that with all the care we can take the results are not always satisfactory, we try to minimize the risk by taking every precaution.

In the case of Miss Mertsky, the final details of her appointment had to be finished up very hastily and it would have been impossible for the usual routine physical examination, vaccination, and inoculation to be observed without delaying her outgoing for several weeks. Here again I understand that Mr. Buck's conversation and correspondence with Miss Mertsky were such as to convince him of the soundness of her physical health, and we understood that she would be able to attend to the necessary vaccination and inoculations while on the boat.

Very cordially yours,

BAG-H

B A GARSIDE

0055

TRANSFER

University of Nanking

May 17, 1930

President Y.G.Chen,
Miss Elsie M.Priest,
University of Nanking,
Nankind, China.

My dear Dr.Chen and Miss Priest:

We enclose herewith copies of the following:-

Notes on luncheon conference with Dr.Ely April 16
Minutes of meeting of Board of Founders May 6
Minutes of Committee on Instruction May 14

LUNCHEON CONFERENCE WITH DR.ELY

I believe that the minutes of this conference are so self-explanatory as to require no particular explanation. The Board of Founders are sympathetically inclined toward cooperation with the Institute for Research in Land Economics and Public Utilities, but as yet we have not made very much progress. For one thing, we are waiting for further information as to the attitude of the field relative to this proposed cooperation before too definite commitments are made by the Board of Founders. Also Dr.Ely feels that a substantial amount of new funds must be secured before the Institute will be able to send out anyone to Nanking, and as yet we have not discovered where these new funds are to come from. Dr.Ely's suggestion is that we might jointly approach donors whose interest could not be secured for the regular work of the University but who would be willing to contribute to this special type of research.

MINUTES OF MEETING OF COMMITTEE ON INSTRUCTION

You will notice the action taken relative to inviting Mr.and Mrs.Chapman to join the staff of the University. Mr.Reisner tells me he has already had an exchange of cablegrams with you on this matter, and I believe he has kept you fully informed of the proposal by letter. We have not as yet had time for any final decision by Mr.Chapman or the Wesleyan Missionary Society.

You will also note the preliminary steps in securing Miss Bantly for secretarial work in the College of Agriculture and Forestry. Here too no definite decision has been reached.

MINUTES OF MEETING OF BOARD OF FOUNDERS

We placed the date of the regular spring meeting of the Board

0056

5-17-30

of Founders somewhat later than usual this year in the hope that we would have time to receive the minutes of the meeting of the Board of Managers which was held in March. For some reason, however, the minutes of this meeting did not arrive in time, and for that matter are not yet in hand. For this reason the Board of Founders was forced to postpone action on a number of matters brought to its attention. There will probably also be other matters arising from the Directors minutes.

There is a general understanding, therefore, that a later meeting of the Board of Founders will probably be necessary sometime in June.

Audit for 1928-29. We are enclosing with Miss Priest's copy of this letter a copy of the Auditor's report for 1928-29. I believe there are no important matters not already dealt with in Treasurer's reports prepared by our office. You will note the auditors again raise the perennial question of the status of the one hundred thousand dollar fund established by the Methodist Board for the benefit of the University. This is a question on which the Founders and the Methodist Board seem to have reached a stalemate. I hope, however, that sooner or later we can reach some agreement that will be mutually satisfactory to the two boards and will also be clear-cut from an accounting standpoint.

China Famine Fund Report. I am attaching copies of a resume prepared by Mr. Evans covering the annual report from the National Savings and Trust Company as to their handling of Nanking's share in the Famine Funds during the past year. I am not sure whether copies of this report have in the past been mailed to the Field Treasurer of the University either by the National Savings and Trust Company or by our office. This year only one copy of this report was sent us. If Miss Priest has not received the complete report and would like to have a copy prepared we will be glad to attend to the matter. We might also ask the National Savings and Trust Company in future years to make us an additional copy for transmitting to the field.

Report of Committee on Salaries and Pensions. The Board spent almost half of the entire time of the meeting discussing not only the immediate question of salaries and pensions of the University supported Western staff, but also the larger question of the status of these staff members and the relationship they should have to the Board of Directors, the Board of Founders and the cooperating Mission Boards. Mr. Cressy made a number of suggestions which were productive of a great deal of thought and discussion. I am at this time writing letters addressed to all the individual members of the University supported Western staff at Nanking and am sending a copy to President Chen. I will, therefore, not comment further on this matter in this general letter.

Budget for 1930-31. Just before the meeting of the Board of Founders the Committee on Budget made a study of the budget for 1930-31 as drafted by the field. It found that with a few minor differences our understanding is in agreement with that of the field as to the sources of anticipated income for next year. You will note that the difference between your figures and ours amounts to Mex.\$1,510. (The summary of the proposed budget in Appendix B shows this difference as L.C.\$1,515, but this does not take into account the additional Gold \$50 added by the Presbyterian Board to its Hospital appropriation. Deducting this \$50, or Mex.\$105, from the difference, \$1,615, reduces this difference to \$1,510.) However, the Founders agreed to undertake to find this additional Mex.\$1,510 income from whatever sources may be available during the year, and accordingly added this amount to known sources

0057

of income which they undertake to contribute toward the budget of the University. This, I believe, will give you a balanced budget on which to begin the year's work.

You will notice that by actions BF-515 and BF 516 the Founders have again divided the fund for which they are directly or indirectly responsible in the same way as they did a year ago, into Class B income and Class A income. Class B income consists of designated funds which the Board transmits if, when, and as received. Class A income is the Board's guaranteed appropriation toward the University budget, derived from endowment income and from the cash grants of Mission Board.

You will remember that in January our office asked the field to send us any recommendations you may have as to any definite method of treating the Founders contribution to the budget. Thus far we have not had any reply from the field, so it seemed that the wisest course was to continue the policy heretofore followed. I know that I am expressing the sentiment of the Founders when I again assure you that we will be happy to try to work out any different procedure the field may consider more satisfactory. If the field wishes the Founders' contribution to be made in gold rather than in Mex., or wishes some other arrangement that will enable us to use more effectively the income received by and through the Board of Founders, please give us your full and frank suggestion.

Reparations for Losses. You will remember the correspondence we had in regard to this some months ago. From the information the Founders have been able to secure it seemed apparent that we should not ask any of the Nanking staff members who received special re-outfit allowances in 1927 to return any part of these special grants even though they received larger or smaller remittances from the Chinese Government in payment for the losses reported by them. The Board agreed, therefore, without taking any formal action, that it would not take any steps to ask for the return of the special re-outfit grant.

Correlated Program. In the absence of word as to the action by the Board of Directors relative to the correlated program adopted in January, the Founders were unable to take any definite action. The suggestion was made that it should be possible to reach definite decisions at the later meeting which will probably be held in June. We earnestly hope that the Directors were able to take definite action on the correlated program and that the minutes now on the way from the field will give us a satisfactory basis on which to proceed.

Possible cooperation by Reformed Board. We have been hoping for the last month or two that the Board of Foreign Missions of the Reformed Church in the U.S. would see its way clear to appoint Mr. R.M. Tisinger as its representative on the University staff. Unfortunately, the Reformed Board has not been able to reach any final decision in the matter. They state that their delay is due to the fact that Mr. Tisinger needs further time in this country to complete his Ph.D. and also to clear off some debts he has contracted during his present extended furlough. Tisinger, on the other hand, says that he is eager to go out to China this summer, is willing to postpone securing his Ph.D until later, and believes that his Board should help him clear off his indebtedness since it has not as yet made any substantial contribution to the expenses of his present furlough. Thus the proposition has reached an impasse for the present. It now seems quite

Dr.Chen, Miss Priest

5-17-80

likely that Tisinger will not get out to China this year, though I hope we may be able to secure him a year or so hence.

I believe the other items dealt with by the Founders are sufficiently clear without specific comment.

We are at this time mailing to the field under separate cover forty copies of the minutes of this meeting of the Board of Founders.

Very sincerely yours,

BAG-H

B A GARSIDE

Enc.

0059

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

May 20, 1930. #3

ack. 7/18/30

Nanking

Mr. C. A. Evans,
China Union Universities,
New York.

My dear Mr. Evans;

INDEXED

I have never taken up your letter of January 11th in detail, but was glad to have the statement showing our funds for the year.

Inasmuch as we had funds to carry us through until this month, we have not drawn the drafts as stated, but today are selling a draft for fifteen thousand dollars - Chinese currency to cover the following:

Our No. 173 - your authorization No. 3003, 3004, 3005 for 5,000 00 each, supposedly drawn March 1st, April 1st, May 1st.

We have not drawn your authorization No. 3001 or 3002 for 5,000. Chinese currency each because of the fact that we sent you some large payments to be made about that time, and decided that the payments would just about equal the authorizations - at least would be more than the first one. Therefore we have cancelled the February 1st and February 15th authorization because of this fact. I trust this will not cause confusion.

According to your letter of January 11th, we shall draw another draft for 5,000 00 Chinese currency on June 1st. However, because exchange has been so much higher than anticipated in January, I am sure you will have a large balance due the University on current funds. You will recall we asked for 12,000. from gain in exchange for the residences and to date have received 8,000 00. We shall need this balance of 4,000 00 this summer, and unless we hear to the contrary, shall draw the draft about the end of June. There are three or four residences that have to be repaired for Western staff members returning this autumn and we are counting on these funds. Inasmuch as exchange has been higher than anticipated, I am sure the gain is far more than 12,000 00. We also requested that if there was any gain above the 12,000 00, that we should be allowed to use it to send one staff member on leave. That is becoming a very pressing need with our staff members who have served more than seven years. I trust you will keep this in mind and advise us just as early as possible.

We understand that in addition to the funds that are included in the above authorizations that we have the funds as directed on page 3 of your letter of January 11th. Some of these items have been cleared already but as you state some of them will be sent "directly to the field" I would like to request that for the Presbyterian Board quota paid in lieu of Dr. Daniels - \$1,300 00 -

0060

5-20-30.

No. 2.

J. 174
6/19/30 | that this amount be credited in United States currency to the Hospital account in New York. The hospital needs every cent they are paid in New York to meet their needs for supplies and this item will be hardly enough to clear their account for the year.

From your letter I understand that all other items paid for staff vacancies will be forwarded directly to the field in gold drafts. Please do not attempt to sell the gold in New York for we can always secure from eight to ten points higher than is possible in New York. This does not apply to the U.C.M.S. which we understand is purchased in Chinese currency for a special reason.

Od 6/19/30 | we have drawn draft No. 174 for five thousand dollars United States currency to apply against the Harvard-Yenching appropriation. We have used over the amount purchased with the first 7,500 00 and feel we should not be obliged to finance this particular piece of work from our current funds. Also the committee decided to buy most of their books in Europe so the demands from your office will not be very great for this year. We shall advise later the amount of Chinese currency purchased by this draft.

6/19/30 ✓
A few days ago we drew draft No. 172 for Famine funds and sold it for 15,249 28. Usual receipt is enclosed.

I shall appreciate very much hearing from you as to the final amount of funds due us at the end of June. Also shall be very glad to have the June statements at the very earliest possible date. This year college opens September 1st and to close the books and prepare for the new year besides managing a bit of vacation makes a very full summer - but it is very important to have the books closed before the new year opens.

Sincerely yours,

Elise M. Priest

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JUN 16 1930
JOINT OFFICE

0062

TRANSFER

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

May 20, 1930.

#2

Nanking

Mr. B. A. Garside,
New York.

My dear Mr. Garside;

Following our usual custom we are sending you our check for one dollar - Chinese currency - to cover the rent of the plant for the year July 1, 1929 through June 30, 1930. Please return the voucher at your convenience.

I am sure you are wondering if we ever expect to complete the agreement and I regret very much that it has been delayed so long. We have had at least three committees appointed to take it up, but everyone looks at the task and becomes discouraged! We had hoped that Dr. Bowen might be able to finish the work, feeling that if he was not able to carry classwork, he might like something definite to do that would not require a regular schedule. He could finish the agreement far better than anyone else - in fact, it must be someone who knows the history. However, his health was too uncertain to remain longer so our hopes of having the agreement completed are once more shattered.

It is very much on our minds and I hope the way may be open for someone to give some time to the task. I think the records are all quite clear so it is only a matter of putting the statements together - all of which will take a good deal of time especially when it is a matter of sorting the deeds, etc.

We are still very much disturbed because we do not know who is coming out this fall - except the Reisners, Daniels and Stewards. I am sure you will cable as soon as you know and it is becoming a very serious question as we must arrange for houses for them and in Nanking these days which is crowded beyond imagination that is not easy. We cannot let houses remain empty while we are waiting for the decision from home, and it is not very easy to ask our Chinese staff to vacate once they move in - they in turn have no place to go.

Very sincerely yours,

Elaine M. Priest

\$1.00 check encl.

See that
\$1.00 is entered
on acct.

Entered by
Journal 20/52
7/1/30

0063

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1930

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0064

TRANSFER

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

Nanking

PERSONAL

May 22, 1930.

INDEXED

Dear Mr. Garside:

I am not writing this note in connection with the University offices at all, but merely as a personal bit of information. I have thought seriously that you should know about this particular incident and inasmuch as Dr. Bowen is not here, there is nobody who is officially in the position to write. So please regard it entirely personal and confidential.

In the minutes of the March meeting of the Board of Directors you will note the reference to the Moving-picture incident of March 22d to be found on page 10. I think all the facts are given and you will know that Dr. Schafer caused a rather serious attack on the University. We all felt quite sympathetic as he was young and had only been here for a few months - arrived last August. The part that can never be told or really described is the fact that the Chinese administrators spent hours and hours - almost days I guess in conferences, meeting, the attack and trying to clear it up. Those of us who belong to the council spent a good deal of time on the problem and we had very little of the strain compared to Dr. Chen and the deans. However, they finally managed to quiet it down and stop agitation, and we were beginning to breathe freely again for it looked as if the semester might be closed without further incident.

Then Dr. Schafer who has a small son a few weeks old took some pictures of his son and finding he had one unexposed film took the picture on the street near the Photograph company where he was to have the film developed. The picture he took on the street is absolutely nothing at all - not even of enough importance to keep! but the fact that he took a picture on the street was sufficient to bring the fury of the storm on our heads once more. We are in the midst of it now, but the newspapers are a little less devoted to us today. We know it is the work of radical students in the employ of the party and we know it is an attack on us as an institution. However, Schafer has brought it upon us and particularly upon himself this time after he had been warned about taking pictures. The Chinese warned him in their usual manner which anyone who had been here for more than ten months would have understood to mean "do not take any more pictures." Some of the members of his mission warned him also, but he is young and quite impetuous so paid little attention to any advice. Many of the Chinese feel that he did it deliberately to see how far he could go, but knowing the man, I think it was merely extreme carelessness. Naturally nobody feels very happy to have the whole thing brought up again through his thoughtlessness and it is apt to lead to rather serious consequences. There are many demands and so far we do not know the solution. Fortunately the students are still attending his classes as usual so we hope this second storm may disappear in due time.

There is a feeling, among some of the Chinese and some of the American staff members, that probably he should resign at the end of this year. There is a great question whether or not he could make any definite contribution as he has lost the confidence of both students and faculty. They cannot understand how he could take a picture on the street after all the trouble we have had, but I do not think he has ever realized the serious nature of the attack.

0065

5-22-30.

It is impossible to go into all the details, but in case the matter comes up later for decision, it seemed only fair that you should know that there was some ground for discussion at least! His mission has the matter under discussion at present and I think are trying to solve the problem without causing too much difficulty. The solution may be a temporary transfer or something of like nature. //

The second reason why I am sending this letter to you is to show you the extreme importance of having the most carefully selected men sent to Nanking these days. We are in the capital and subject to the most severe criticism for one thing although you will probably say that Tsinan was not in the capital and suffered more seriously than we have so far. The next few years will be difficult ones. It is the feeling of men in Nanking and in China that educational institutions are not at the peak of the trouble yet and for a few years we shall have to be exceedingly cautious. With all due respects to our young American college men, they are sometimes not very careful as to their choice of words or their actions. We have been a bit uneasy about Young lately - he managed to get his name in the paper but I guess it will clear up.

In view of these conditions, do not blame our Chinese administrators if they hesitate about having young men sent out. This incident of Dr. Schafer's together with the fact that Mr. Young is not a trained teacher and is likely not going to be able to carry the work, makes them feel somewhat discouraged and can you blame them? We must have trained and well trained teachers if the Americans are to have any prestige at all and we must have men who are endowed with an extraordinary amount of plain common sense.

Dr. Chen is physically worn out. He receives the burden of it all and is almost ill these days - would be if there was time. It is very humiliating to feel that it is due to the carelessness of one of our American staff that he has these extra burdens. The same is true of other administrators.

Perhaps I should not send this letter to you, but I do not think it is quite fair to you not to let you know something of the inner problems that we are facing. I am sending it merely as a personal letter and am sure you will regard it as both personal and confidential.

Sincerely yours,

Elmer M. Priest

0066

RECEIVED
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0067

TRANSFER

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

Nanking

May 22, 1930.

#2

Mr. B. A. Garside,
New York.

My dear Mr. Garside;

INDEXED

Someone wrote me that the spring meeting of the Board of Founders was to be held on May 6th so I presume this whole matter of salary items for western staff members has been cleared. In that case disregard this letter, but in case it was deferred until some future meeting or something of like nature, will you please give this your immediate attention?

You do not need to be told that silver is falling rapidly these days for I presume you are in close touch with exchange. We received 3.08 for some small checks two days ago. Consequently living costs are becoming very expensive and it means very careful planning for all staff members. I am glad to say that the Mission Board supported members are now protected by their boards and receive benefit of the gain in exchange. Otherwise some of our families would be bankrupt!

Both Miss Mertsy and Mr. Young have been to see me to request that their entire salaries be paid in United States currency to some member of their families who would send them gold drafts which could be sold at current exchange. They both feel that their contracts call for salary on the gold basis and that it is quite in order to have this done. It is not joint action on the part of Miss Mertsy and Mr. Young as I happen to know they have not conferred with each other on the subject. It is merely that they feel they are not being given a honest deal under existing conditions. What is your reaction to this proposition?

You will be interested to know that such a proposal has not been mentioned by any one of the "old" staff members. In fact, the ones who know the history and have been through the various exchange "ups and downs" of the past ten or more years, are cheerfully cancelling plans for a vacation this year and excepting in a few cases will probably spend the summer in Nanking. It is a different proposition for these new staff members who do not have the interest that comes with years.

I have a good deal of sympathy with both Miss Mertsy and Mr. Young. It is important that they leave for a summer vacation and it is very hard to manage one on their present bank accounts. Besides when one first arrives they are tempted to buy a good many things that in later years are easily passed by.

If I may be allowed to give my personal feeling on the matter, I wish the committee would clear the matter if not already done, and allow the whole question of payment of salaries to be handled in the usual manner through the office. I do not think it will be very wise to allow their request and yet it is unfair to them as well as to the others to let the matter drag on without any definite solution. If Mission Boards felt it was imperative to solve the problem immediately that exchange commenced to advance so drastically, why is it not just as important for the Board of Founders of the University of Nanking to take some action?

0068

2-1

$$\begin{array}{r} 100 = \\ 710 \overline{) 700} \\ \underline{21} \end{array}$$

$$\begin{array}{r} 2 \overline{) 200.} \\ \underline{100} \\ 100 \\ 2000 \quad (95 \\ \underline{189} \\ 110 \\ \underline{105} \\ 5 \end{array}$$

5-22-30



I have had many inquiries during the past six months from staff members - in fact, it is becoming rather embarrassing for they all knew that the Board of Directors asked to have action from the Board of Founders as of January 1, 1930. I sincerely hope the matter was solved at the May meeting. If not, I hope you send some good reason so I can give it to the staff members!

Will you please let me know just as early as possible in regard to this point? Both Miss Mertsy and Mr. Young request a reply at the very earliest possible date, and if the matter meets with your approval, perhaps you had better cable me. At any rate they will wish to know at the earliest date to take benefit of exchange. It should apply to all staff members as well.

Dr. Chen will be writing to you about the Hoover Trust Fund established for the University of Nanking. However, he is not well these days due to the heavy pressure and strain of these past weeks, and so I will give you a word about the status of the trust fund at this date.

Mr. William H. Hoover of North Canton, Ohio.- through Mr. Searle Bates has established a trust fund in the Geo. D. Harter Bank of Canton, Ohio of fifty thousand dollars (U.S. Currency) to be used in ten years both principal and interest, with two payments a year; February 1st and October 1st - the first payment to be made February 1, 1931. The income is to be 6,500 00 U.S. currency each year, in the above semi-annual payments.

We had the impression that the entire amount of fifty thousand would be turned over to the Founders to create the trust, but find that Mr. Hoover has preferred to do this himself and has already turned over the funds. The agreement has arrived, and will be copied and sent to you. We shall probably ask that instead of having the funds sent directly to the field as indicated now that they be sent to the office in New York - however it is understood that these are special funds and the full amount should be remitted to the field regardless of exchange. I believe this is clear now from your action regarding special funds but I mention it for clarity. From the letters etc. I know Mr. Hoover desires this entire fund to be used in China for the special purposes he has designated. The fund is to be expended under the direction of Mr. Bates.

We shall need to change our budget as we were informed that the interest would start from April, but that is possible when the whole revision is made in the autumn.

Sincerely yours,

Elmer M. Priest

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0071

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

TRANSFER

Nanking

May 26, 1930. #1

ack. 6/24/30

Mr. B. A. Garside,
New York.

See "Valer F. Willcox" 4/29/30

My dear Mr. Garside;

The enclosed letter from Dr. Willcox was addressed to Nanking. We trust that he has been in touch with you long before this date. He sent a copy of this letter to Mr. Buck and plans are being made to arrange for his visit as far as we are concerned.

We have just been informed of an action having been taken by the Presbyterian Board in relation to a grant made to the Memorial unit of the hospital. The paragraph has been reported to us as follows:

"Inasmuch as the Foreign Memorial Hospital in Nanking is now a part of the University Hospital and inasmuch as it continues to serve the missionary community as heretofore, the Board voted to approve the request of the Nangan Mission, endorsed by the China Council, that the appropriation of Mex. \$100 00 per year carried on the Nanking station estimates for the Foreign Memorial Hospital be added to the grant given each year to the University Hospital, appearing in the estimates as an increase of \$50 00 Gold in the University Hospital grant. CC30186".

We understand this to mean that the Presbyterian Board will remit to you eight hundred dollars gold (G\$800 00) instead of seven hundred and fifty (G\$750 00) as formerly. We presume this is effective for this year but that point is not clearly stated. We have received the remittance of one hundred dollars Chinese currency each year from the Nanking Station.

* Mr. Buck cabled you Saturday concerning various men and I presume is sending a covering letter. Also we added two words concerning staff for autumn. It is becoming imperative that we know who will be coming to Nanking for this fall. I enclose confirmation of the cable.

Sincerely yours,

Elmer M. Priest

Postal rates increased 50% effective June 1st. I guess nearly everything has been increased at least "50%" by now.

0072

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18.

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0073

C O N F I R M A T I O N

TRANSFER

NANFUSHAN

NEWYORK.

MELVIN

PEARSON

YFOETGACLS

MIDICIJYAE

PEARSON

EJUOCBLERN

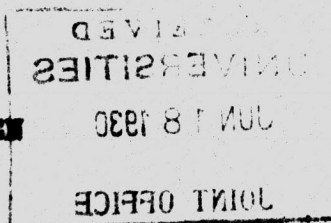
STATISTICIAN

GURALJONES

AJAKLEELOX

(Urge Melvin and Pearson (to come) beginning of September maintenance (and) traveling expenses. Pearson only on condition that statistician not available. Have you come to any definite arrangement or understanding with Jones (E.V.Jones)? Advise by telegram who are coming.)

Y.G.CHEH
May 24, 1930.



University of Nanking

0074

CONFIDENTIAL

TRANSFER

NEWYORK	MAHSCUNAK
PEARSON	MELVIN
ELUCCHERIN	PEARSON
TATISTIAN	ALANERLOX
YONGTACRY	
SAYLICIDIC	
HUNTERSON	

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University of New York

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Y.C. CHEN

MAY 24 1930

0075

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER

May 26, 1930. #2

Nanking

Mr. C. A. Evans,
China Union Universities,
New York.

My dear Mr. Evans;

✓ Your letter of May 3d enclosing draft for sixty-five hundred dollars - U.S. currency has been received, and we enclose our official receipt for the same. As a matter of information draft No. 174 for Harvard-Yenching funds sold for 15,493 91.

*Adjusted
174
6/10/30*
In my letter of May 20th I asked that the remittance from the Presbyterian Board paid in lieu of Dr. Daniels - \$1,300 00 - be held in New York to meet their obligations for supplies and equipment. I was a little slow! However, it will not make any great difference and I wonder if we cannot adjust the matter in this way. You gave us authorization No. 3006 for five thousand dollars Chinese currency to be drawn June 1st, 1930. Instead of drawing this draft from here, will you transfer Gold \$1,300 00 to the hospital account? In this manner it will adjust the hospital accounts, and the equivalent of the draft for five thousand Chinese currency would be only slightly more than 1,300 00 at present exchange. In view of this adjustment we will not draw the draft due on June 1st but will assume that you are following this suggestion and crediting the hospital with this amount of gold. *OK car*

From all reports lately I guess it will be sometime before the capital is moved to Peking! Nobody would weep if they went back immediately. It is a far greater liability to the people of Nanking than an asset. From reports here Nanking seems to be gaining ground as far as the war is concerned but it is difficult to know the true condition of affairs.

We regret to say that one of our students was accidentally drowned on Saturday. Five students went to a pool outside the city to swim and this boy - a junior in the College of Science - was unable to swim very well and probably lost his balance or something of the kind. It was twenty minutes before they could get him out and of course that was too late.

Very sincerely yours,

Elie M. Rust

0076

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0077

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER



May 31, 1930.

ack. 6/26/30

Mr. B. A. Garside,
New York

My dear Mr. Garside;

INDEXED

Dr. and Mrs. Shaw have started for Peiping and Leningrad so we have advanced them funds for the trip. Inasmuch as the trip to Peiping was in connection with other staff travel items, we have considered the final trip to begin from Peiping only.

You will note we have advanced Mr. Shaw 225 00 for this trip with the understanding that he will make the final adjustment with you later. Inasmuch as he plans to remain in Russia until next autumn it is understood that he will not do this until after his return to the States. I believe he may be in Russia until November or December.

Sincerely yours,

Elmer M. Priest

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TRANSFER

Nanking

University of Nanking

June 11, 1930

Miss Elsie M. Priest,
University of Nanking,
Nanking, China.

My dear Miss Priest:

Let me acknowledge receipt of your letters of May 3, May 8,
and May 13.

State of Indiana vouchers for tree seeds. These vouchers
have been certified before a notary public and transmitted to Mr. Kaylor.
Incidentally our office has now secured a notarial appointment for Miss
Lane so we are able to execute such documents as these without any cost.

Families sailing for Nanking this fall. In a postscript to
your letter of May 8 you ask us to let you know as early as possible if
any families besides the Stewards, the Thompsons, the Reganers and the
Daniels are going out to Nanking this fall. A recent letter from Dr. Bowen
emphasizes this same point. So far as we are able to say definitely at
the present time the families you name are the only ones who will be going
out to the University. We still have a very faint hope that Dr. and
Mrs. E. V. Jones may return to the field but the hope is growing dimmer and
dimmer as times passes. Should they decide to return we will at once
cable this information to you. The Methodist Board is also considering
the appointment of Mr. Francis P. Jones, formerly of Hingwa to the staff
of the University for work in English. I hope that a decision on this
point will be reached within the near future. If Mr. Jones is appointed
we will at once cable that fact to you.

We also note that you are opening the autumn session on Sep-
tember 1, which is earlier than usual. I presume that this early opening
is being made in accordance with a request of the Ministry of Education, as
several of our other colleges have reported that they have moved their open-
ing date forward to September 1st at the request of the educational author-
ities.

Address of relative for Miss Jeffrey. We have noted on our
records the address of Miss Jeffrey's brother. We have all watched with
concern the progress during recent weeks of the perennial spring war in
China. I sincerely hope that it will not cause any acute danger to the
workers at Nanking or our other University centers in China, and that it
will not seriously disrupt the closing weeks of the spring term at any of
the Universities. It seems that for the past ten days the storm center

Miss Priest-2

6-11-30

has again been around Tsinan. The folks at Cheeloo would feel very strange if they ever got through a spring without one or two evacuations.

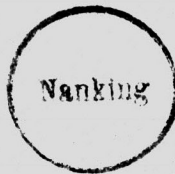
Very cordially yours,

BAG-H

B A GARSIDE

0081

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA



TRANSFER

June 16, 1930.

ack. 7/18/30

Mr. C. A. Evans,
New York.

My dear Mr. Evans;

We enclose our book orders for the next semester and shall appreciate having you place them immediately so that the books will arrive about the time of the opening of school September 1st.

Please note that the library has followed your request and has entered all books on one order excepting for different account classifications. In other words instead of entering the books according to publishers, we have entered on orders according to account classifications regardless of publishers with the understanding that you will place the order through some jobber as Baker & Taylor, etc. The exception has been in relation to the order for Macmillan Company which has been sent to them directly from our office as usual. The copy is enclosed.

In case you place the order through one concern and that concern happens to be Baker and Taylor Co. they will likely find it less costly to send by freight. Last week we placed the order for the books for Ginling College library with Baker and Taylor Co. Between the two schools it makes a fairly large order and it might be possible to have a freight shipment made combining the two orders. If you decide to make this suggestion, please ask them to pack all Ginling College books in one box (or in separate boxes) marked clearly with their order number, and the University books in separate boxes marked clearly with our number - I would suggest that they use one number 5240. The whole shipment should be consigned to

E.M. Priest, Treasurer,
University of Nanking,
Nanking, China.

and billed through to Nanking with all papers sent to me.

It would save transportation charges for both schools and if sent forward promptly should not be greatly delayed. However, we are making the suggestion only and it may not seem wise to combine the two or to ship by freight at all.

It seems a bit unnecessary to send the orders to you at all as we can secure the same discount - according to the firms - by sending directly and thus save you of the trouble, but for this time we are sending them to you and will be glad to hear from you further if this method is not satisfactory.

Sincerely yours,

Elia M. Priest

0082

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0083

UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

TRANSFER

June 18, 1930.

ack. 7/17/30

Mr. B. A. Garside,
New York.

Nanking

Dear Mr. Garside;

INDEXED

This will acknowledge receipt of your various letters, May 14th, 17th, 24th, 26th and 27th together with the minutes of the meeting of the Board of Founders. There are a number of items to clear and I shall do so within a day or two.

Thank you for sending the copy of the contract with Miss Mertsy. She evidently thought her copy would be safer in America than in China, and did not bring it with her, but kept referring to various items that had been promised, etc. which made us wonder what kind of a contract had been given to her!

It has been the ruling for years that salary begins at the date of sailing, but I note you changed it in her contract to begin from date of departure from home. We paid her on the former basis but can adjust the matter now. Do you not think the date of sailing is the better time to begin payment of salary - thus eliminating the "visits" along the way that many people make on their trip to the coast?

After reading the contract I do not wonder that you were puzzled over the "furnished room promise", but we were told that she had been promised a furnished room. I have checked the matter and I believe it was a verbal promise from Mr. Buck. Ordinarily all staff members have to furnish their own room, having been given outfit allowance to cover such items. The matter was not very important except the room that we had furnished did not measure to specifications that she had in mind, but I think our second attempt has been more pleasing.

Miss Mertsy has had a very difficult time becoming adjusted to life in Nanking. I do not know what she expected to find, but it has been a very keen disappointment to her. I have been very sorry for her as she has had a rather difficult few months making the adjustment to life "on our plane". She has been a good sport about the many things that do not exist, and now that she knows us a little better I think our shortcomings are not quite so huge -- at least I hope this is true! I feel very sure that she will become more interested as time goes on and as she makes more friends in the community.

To sum up the whole situation, I am afraid that the trouble lies in the fact that Miss Mertsy is not at all interested in the work from the standpoint of a mission enterprise. It is very trying to her to be classed a missionary! That will wear off in time also for we have had that type before in our history. However, I think for the happiness of anyone sent to us now that they should be rather more than ordinarily interested in Christian work as such. She is a very brilliant woman and I am sure will make a great contribution to the work - personally I think in time she may see some good in the mission cause!

0084

6-18-30.

No. 2.

We shall not hold Miss Mertsy to the salary item of \$2,160 00 Chinese currency defined in her contract. I feel that was only a tentative arrangement anyway, and any change should apply to her as well as any other member of the staff. I was quite interested, however, to note that her contract makes no mention of a gold salary especially when she had the impression that it was in order to ask for salary on that basis.

There is one item that is not correct in her contract and the same is true in Mr. Young's contract. You state under No. 5. "Medical attendance for sickness without charge. (Drugs, prescriptions and hospital expenses not included)". This is contrary to our understanding of the ruling. Drugs, prescriptions and hospital bills are all paid by the University -- and I think should be continued to be paid. We have been exceedingly fortunate in not having had to pay a single hospital bill for staff members, but the time may come when it will be necessary. All the staff understands it in this way, and should Miss Mertsy or Mr. Young become ill, I think it would be only fair to allow them the same privilege. I may have written you on this point before when I noticed it on Mr. Young's contract, but if so please consider this as a duplication!

I shall send you a list of items that "new" people should bring from home and will try to work it over within the month.

Sincerely yours,

Elmer M. Priest

0085

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0086

3rd Copies 1316
UNIVERSITY OF NANKING

OFFICE OF THE TREASURER

NANKING, CHINA

June 21, 1930.

Mr. B. A. Garside,
New York City.

Nanking

TRANSFER

My dear Mr. Garside;

INDEXED

Your letter of May 26th concerning the plans for retirement allowances has been received and has received careful consideration from the so-called permanent members of the staff.

A few evenings ago we had a short discussion of the whole matter and during the conversation, some of the group asked if I would prepare a questionnaire covering the main questions in your letter. I did not have much time to work it over, but tried to cover all the items in your letter. I do not know whether the various members will use the form or not - at best it should serve to clarify our thinking - but I know a few may send to you, and so I am giving this explanation. I think a covering letter will be sent as well.

I feel that you are somewhat handicapped in dealing with the individual cases as you will have no way of knowing some of the personal elements that cannot be overlooked. I am taking the liberty of sending you a few facts concerning some of our staff members. If this letter proves to be of any help to you I shall be glad, and if not, nothing is lost but one Saturday afternoon!

This morning while at the hospital I talked the matter over with Miss Hynds. She has filled in the blank rather hurriedly but I am sending it to you as requested, and as writing is rather strenuous for her these busy days I am afraid she may not send a covering letter to you. You will note that Miss Hynds is fifty-eight years of age this year and has been in Nanking since 1912 although she has been definitely associated with the University only since 1924 at which time the Foreign Memorial Hospital was amalgamated with the University Hospital. I am sure everyone will agree with me that her case will need to be treated as a special case. Those of us who are fond of Miss Hynds and realize the great service she has rendered to the people in Nanking for these many years feel somewhat concerned over the future for her. I believe that Mr. and Mrs. Bowen could give you more information than anyone else as to her personal needs and I wish you would write to them before you come to any decision. It would seem to me that we could figure her years of service as dating from December 1912, the time she came to the Memorial Hospital.

You will note that Miss Purcell has served the University for fifteen years. Her home is in Shanghai and she is a member of the Cathedral (Episcopal) so her affiliations with any of our mission boards might be rather difficult. I know she feels very hesitant about becoming affiliated with any mission board at this time, but is quite in favor of the second plan. In thinking it over, I wonder if some arrangement could be made so that part of the members could become members of the mission boards while the others remained under the University? Would it make any great difference? The fund to be set aside would be smaller, of course, but could it not be arranged?

Miss Jeffrey is a member of the Presbyterian Church of Scotland and I do not think has any objections to becoming affiliated with the church in America. She is carrying heavy life insurance and made the remark that she was very much interested in the proposal in your letter that perhaps the University

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might assume partial responsibility for her premium. I believe she will write to you on this matter.

Miss Bauer is a member of the Disciples church and from members of the mission in Nanking I understand she would be very welcome to join them. Judging from all we know of the United Christian Missionary Society, I imagine she is the only one in the group that is eligible to join them.

Miss Van Vliet is a member of the Presbyterian Church and the last time I saw her was more or less inclined to favor the second plan which seemed less "binding" than the others. She feels the uncertainty of conditions in China make the future rather too great a problem at this time to forecast.

Neither Mr. Young or Miss Mertsy are particularly interested at this time, both having been here for only a few months.

There is one item that I think must be kept in mind or some decision made. In talking of the Western supported staff we have two definite groups - the four in the University Hospital and the two in the University (leaving our Mr. Young and Miss Mertsy in this discussion). This point was very thoroughly discussed by the Board of Directors and it was the feeling that the University general funds should be responsible for the two in the University while the Hospital funds should be responsible for the four in the hospital. The group is divided as follows:

University Hospital

Miss Iva Hynds
Miss Grace Bauer
Miss Helena Van Vliet
Miss Margaret Jeffery

University

Miss Minnie Parcell
Miss Elsie Priest

Now the point comes up - where will the funds come from to provide for the hospital group? It is all very well to talk about principles and provision but the fact remains that the only funds that the hospital possesses are twenty thousand dollars Chinese currency (worth today five thousand dollars United States currency). They have no endowment of any kind, they have insufficient funds to meet their annual budget after the Rockefeller grant expires next year and before the committee goes into the matter very much further they should face this whole problem of where the funds will come from to provide for the hospital group. Without going into past history too much, I will say there has always been a great deal of emphasis placed upon the fact that while the University Hospital was a part of the University in one sense, the property, the quotas, and certainly the funds have always been separate. What has happened has been that strenuous efforts have been made to raise endowments and secure funds for the University educational programs while not much attention has been given to the hospital finances. When they needed new buildings a special campaign was started, but as far as I know, there has never been any effort made to secure endowment funds. The Chinese administrators saw this point when the matter was under discussion last autumn, and asked for the decision of the board. I do not believe it was ever a formal action, because the board was so unanimous in their opinion that the hospital would have to find funds for their own staff while the University funds would provide for the University (or college) people.

. A. Garside - 3.

I have mentioned this matter because it did not seem to me that the Board of Founders were taking this point into consideration but were considering that the four members now in the hospital were to be cared for from endowment funds of the educational part of the University. I do not wish to have any provision made for me if there is no way of providing for the hospital group, but at the same time, I am very sure the proposition will meet with some severe criticism from the Chinese administrators and the Board of Directors unless some way is found to care for the hospital group from special funds designated for this purpose.

Although you may be thinking of the University Hospital and the Colleges, etc. as one institution, I think it is only fair to say they are one in name only. For every purpose, they are two distinct institutions and we tried hard to separate them entirely last spring but as you know failed in our attempt.

In view of the great problem this involves, I am sure you have a very difficult task to try to make a satisfactory decision for everyone.

As I made up the questionnaire requested I filled it out for myself and shall not take time to rewrite the statement. I trust it is clear to you. Probably Miss Bauer and I are the two most strongly in favor of the plan to become regular members of the missions. I hope it may be possible but I have every confidence in your decision and am sure whatever is decided will be for the interest of the whole group. As far as I am personally concerned, I am very sure that unless some provision is made it will be impossible for me to return to China after this term. The future presents too great a problem or else I have too little faith! We have seen so many sad cases out here that it is folly to go much longer without any thought of making adequate provision.

Thanking you for the great trouble you took to send us such carefully worded instructions, and hoping that our replies will be fairly clear to you,

Sincerely yours,

Elise M. Priest

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TRANSFER

June 1930

UNIVERSITY OF NANKING - WESTERN STAFF STATEMENT

(Brief summary of proposals in letter of May 26th from Mr. Garside to staff)

Three plans in general

- | | |
|--|----------------------|
| 1. As a member of one of the Mission Boards, financial arrangement to be borne by University | <u>First choice</u> |
| 2. Retirement plan administered by the University | <u>Second choice</u> |
| 3. Retirement plan administered by Insurance Co. | _____ |

(Please indicate first and second choice)

.....

First Plan: Mission Board Appointment

1. Church membership at present Congregational Church - Nelson, N. H.
2. Mission denominational affiliation on the field Presbyterian
(I have been affiliated member since 1921)
3. If plan is adopted indicate choice of mission boards:

A. First choice:

Methodist Board of Foreign Missions	_____
United Christian Mission Society	_____
☒ Board of For. Miss. Presbyterian	<u>FIRST CHOICE</u>
American Baptist For. Miss. Society	_____

B. Second choice:

Methodist Board of Foreign Missions	_____
United Christian Mission Society	_____
Board of For. Miss. Presbyterian	_____
American Baptist For. Miss. Society	_____

Discussion of the Plan:

I am strongly in favor of the plan to have each member become a regular missionary of one of the Mission Boards with the understanding that the University assumes the financial obligation. In the first place, it seems desirable to have only two groups on the field: staff supported by Mission Boards, and staff appointed by Board of Directors. There is no comparison under such a plan of the "treatment" to Western staff supported by the University and Chinese staff supported by the University. This seems to me to be a point that needs careful study and consideration.

In the second place, conditions are not very stable these days and to look ahead to thirty years of service in the University requires more faith than most of us possess. However, if we are considered as a regular member of the mission board with whom we are affiliated, there is opportunity of being transferred to some other work if conditions are unfavorable for continued service in the University of Nanking. I believe this appeals to a number of our group especially as we realize that if we should stay another ten years in Nanking, the chances of finding satisfactory work at home become rather limited.

In the third place, I do not see how this plan will be any more expensive for the University than either of the other two proposals, and at the same time, believe it will not cause financial hardship to the mission boards.

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Will note that I have not indicated a second choice in my preference for a Mission Board. Immediately upon my arrival in Nanjing in 1921 the Presbyterian Board invited me to become associated with their group and a little later I was made a regular "affiliated" member of the Mission. I have been associated with this group for about ten years now, and it would be exceedingly difficult to transfer my interest and association to either the Methodist or the Disciples group. It is not done on the mission field! However, I am not a Presbyterian by church membership but a Congregationalist, and for this reason, it may be that it would be better for me to give up my affiliations with the Presbyterian group. I have no choice among the other denominations. I would say, however, that while I would not object to joining a Presbyterian Church if that was necessary, I would strongly object to joining the Disciples church or the Methodist church. In the event that my affiliations were with either of the latter, I would like to maintain my church membership in the Congregational church.

Second Plan: Retirement Plan administered by the University

1. Contributory: (if in favor of this plan please indicate) Probably unwise
 - A. Staff member to contribute 5 % annually of total salary
 - B. University to contribute 5 % annually.
2. In case of withdrawal of staff member:
 - A. Amount to be paid to individual _____
 - B.
 1. Total payments with accrued interest made by staff member YES
 2. Total payments with interest made by both Un. and Staff ?
2. Non-contributory: (if in favor of this plan please indicate) YES
 - A. Approve of Presbyterian former honorable retirement plan as outlined on pages 5 and 6 of Mr. Garside's letter YES
 - B. Disability provision:
 1. Do you feel it is necessary? Yes. It may be imperatively so especially if a staff member becomes disabled after ten or fifteen years of service, has heavy doctors' bills, etc. Personally, I would feel a bit safer if I knew there was the arrangement whereby some provision would be made in case a germ gets the upper hand, etc.
 2. Approval of plan as outlined on page 10 In general this plan sounds fair. Could it not be stated in some way so that it would be understood that should the disability prove only temporary, the assistance should cease.

General, whether contributory or non-contributory:

1. Do you approve of retirement age proposed; women 65, men 70 Yes
2. Do you approve of retirement allowance equal to 80% of salary at time of retirement? Yes If not, what is your suggestion as to the amount of retirement allowance at time of retirement? _____
3. Are you in favor of the proposal for the members who are eligible to participate as outlined on page 5 under "d"? Yes, but would like to see some definite statement so that a short time worker could receive credit for years already served if decided to continue as permanent member.
4. In case staff member does not contribute to retirement fund, should they be entitled to any fraction if withdraw before the retirement age has been reached?

This requires some careful consideration. Would it not depend upon conditions? upon reasons for withdrawal? Supposing a staff member has served thirty years but is then only 55 years old or ten years short of having reached the retirement age. Due to conditions beyond her control her services are no longer needed in the University. She has served for the greater portion of her life, she has been depending upon the retiring allowance, and yet at an age when it may be most difficult to find employment, she is no longer needed in the University. This would be rather tragic. I should be inclined to say that some clause should be inserted either to deal with such cases on their merits, or else that a retiring allowance in proportion to number of years service should be granted.

Discussion of the second plan

It is my second choice. If it proves impossible to arrange to have the members become affiliated with the Mission Boards, I suppose this would be only solution. It is flexible, and I do not believe would be a very difficult matter to administer. If the surplus over the guaranteed 5% is set aside each year for this purpose by the time retirement allowances are needed, the fund would be sufficient to provide for them I am sure. Judging from the size of the staff and the length of time most of us will have to serve before we reach the age of 65, I do not think the amount of work involved in administering the fund will be a serious objection. There is less to lose and less "binding" qualifications than under either of the two other plans. For instance, if any one of the present staff decided they could not return to China after this term the University would not have lost anything by setting aside this fund.

One of the objections as I see it would be the fact that the University from their special funds were making provision for western staff members and not for Chinese staff members, and this would lead to some criticism. If under the mission boards, it is understood that the arrangement is different! and accepted as being a special arrangement, but there is a tendency to feel that all under the University should be given the same treatment! This may not be very important - I have heard a few reactions along this line. It would be rather unfortunate to have anything approved that was not likely to prove beneficial to the work as a whole.

Third Plan: Retirement plan administered by Outside Company

If in favor of this plan please give choice of companies:

1. Sun Life Assurance Company of Canada (by all means)
2. Teachers Insurance and Annuity Assc. of Am. (Why did Cornell send a special pamphlet against this company if it is still doing business, etc. Sounded very weak to me.)

A. Contributory Plan (if in favor of this type, please indicate) _____

NOTE If we decide on an outside company I am in favor of this plan:

1. Staff member to contribute 5% of annual salary. (perhaps 10% is safer)
2. University to contribute 5% of annual salary. " "
3. In case the above would not purchase an annuity equal to 80% of salary at age of retirement, would you be willing to pay more than percentage named on condition that University did the same in order to purchase a satisfactory annuity?

Yes, on condition that it was within reason. As I recall the figures 5% would not buy a large enough annuity in view of present age and length of previous service.

4. In case of withdrawal from the University:

A. Would it seem possible for you to continue such a policy? It would depend entirely on my reasons for withdrawal, whether I had another position, etc. Generally speaking, I would certainly attempt to do so.

B. In this case do you consider that the full policy should become your property to do as you desire? How could it be otherwise? It could not be divided and judging from the condition of most of our bank accounts, I fear it would be impossible to refund to the University such amounts as had been deposited.

C. Do you consider there are serious dangers in such a plan? Yes, for it might involve having deposited funds for a number of years and then unless the policy covered such emergencies, the holder might be liable to lose it all should they withdraw or be unable to continue the policy. In addition it is rather expensive as I recall the figures.

5. Disability:

A. Under such a policy, would you be willing to eliminate any disability provision? One would be forced to do so, wouldn't they? I do not

believe it would be possible to secure such a policy as would carry

half members - 5

disability clause.

B. If not, what is your suggestion ~~111~~-----

Non-contributory Plan (if in favor of this type please indicate)_____

A. In case the University buys and maintains an annuity policy for you would you feel this answered the need Most undesirable of any plan.

B. Withdrawal from the University under such a plan:

1. Do you agree that the policy should become your property Not fully

2. Should the University expect any reimbursement? Yes I believe it
would be only fair to expect some payment from the individual - it might depend on length of service, circumstances, conditions of withdrawal, etc.

3. Disability:

1. What is your opinion? I believe the same thing as stated above

under 5 "A" holds true for this item also.

Discussion of Third Plan

On the whole, I think this plan is undesirable at the present time, and might cause a good deal of difficulty. China is so uncertain these days that nobody likes to see a step taken that is quite so definite as buying an annuity policy. Under the second plan, there is sufficient elasticity so nothing is lost if someone of us drops out, but under this plan, there is everything to lose and possibly little to gain should any member decide that it was impossible to remain in China longer. Five years ago I would not have felt so strongly, but we live from day to day now not knowing whether tomorrow may find us on the way home or not.

Vital statistics requested by Founders

1. Date of birth August 31, 1894 2. Place of birth; Nelson, New Hampshire

3. Date you first entered service of University of Nanking as University-supported staff member February 1921

4. Has your service at Nanking been continuous since first began it? Yes

5. What has been your salary since you joined the University staff?

~~From 1921 to September 1929 Gold \$800 00 per year~~

all at
two
for one
exchange { From February 1921 to February 1926 -- Gold \$800 00
From March 1926 to August 1927 -- Gold \$900 00 (furlough)
From September 1927 to September 1929 - Gold \$850 00 (increase after 5 yrs)
From Sept. 1929 to June 1930 -- Gold \$1080 00
From July 1930 ---- Gold \$960 00

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Insurance Policies now being carried by staff members

1. Do you carry a heavy insurance policy? No
2. If the contributory plan to purchase an annuity is adopted, would you prefer to have the University assume partial responsibility for your present insurance policy.

(If so, will you please send Mr. Garside full particulars)

Signed: Elaine M. Priest

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UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

TRANSFER June 23, 1930.

Mr. B. A. Garside,
New York.

My dear Mr. Garside;

Commencement is over and I am very happy to say every thing went off very smoothly. The speeches were rather long, but I trust were interesting to the eighty-three graduates. Yesterday the baccalaureate service was very well attended with Dr. K. T. Cheung the main speaker.

I presume each one of the Western staff members will express her own appreciation of the action taken by the Board of Founders whereby the relationship is more clearly defined. It is a great relief to us all, and I wish to add my personal word of appreciation of the action taken.

In the action concerning the change in salaries for Western staff members, no date is mentioned but Dr. Chen and I decided to make the change July 1, 1930 which I trust will be in accordance with your desires. After careful discussion, the group has decided to ask that their salaries be paid in United States currency. I regret that this will mean some extra work for your office, but inasmuch as there are only eight persons involved, I hope it will not prove too great a burden. Therefore, beginning July 1, 1930 will you please pay all salaries from your office? You see we are taking the action that we are appointed by the Board of Founders very literally!

There are two reasons for our decision: first, to pay in local currency at current exchange will raise havoc with our budget, while if we pay in U.S. currency from New York, it will be entered on our books at the official rate of 2:10 and we will not need to revise our budget every month or so; second, most of us would like to have some funds in United States currency to meet obligations at home which we have been forced to allow to lapse for the past year.

There has been discussion as to the best way to handle this matter and three of us wish to have our entire checks sent to our banks or family. The rest wish to have checks sent to the field. I will give the authorization as each staff member has voted:

HOSPITAL GROUP:

<i>noted in cash</i> Helena G. VanVliet	- Please deposit full salary of 80.00 per month for her personal account in the Fallkill National Bank, Poughkeepsie, New York, beginning with July 1, 1930.
<i>noted in cash</i> Grace L. Bauer	Please send 10.00 to her mother, Mrs. Grace L. Bauer, 438 Rosecroft Terrace, Baltimore, Md. and the balance or 70.00 per month to her in China beginning with July 1, 1930.
<i>no. 2811</i> Iva Hynds	Please send 80.00 to her in China beginning with July 1, 1930.
<i>no. 2812</i> Margaret D. Jeffrey	Please send 80.00 to her in China beginning with July 1, 1930.

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UNIVERSITY GROUP:

202813 Minnie H. Purcell Please send 80.00 to her in China beginning with July 1, 1930.

John G. Young Please continue to send 25.00 to his brother each month, and send the balance or 55.00 to him in China, beginning with July 1, 1930.

202814 Grace C. Mertsy Please send her full salary, 80.00 per month to her father, A. A. Mertsy, Box 3, Western Springs, Illinois beginning with July 1, 1930.

noted on card
Elsie M. Priest Please send full salary, 80.00 per month to the Cheshire National Bank, Keene, New Hampshire for deposit to my personal account beginning with July 1, 1930.

noted on card

For Miss VanVliet, Miss Mertsy and myself there will be no further question and as far as vouchers are concerned, I will take care of it on the field so that we will have a record unless you prefer otherwise.

I do not know your preference, but if you desire I shall be glad to have you send the checks for the various members to me in one registered letter, and I will distribute them with our regular vouchers - thus keeping the records complete on the field. This seems to me a very desirable method, but if you prefer to send to each member individually, it will not matter to me and I will understand that you are requiring a voucher from them sent directly to your office. Only, please let me know which method you follow.

You will note that we are asking that this arrangement begins with July 1st, 1930. That means that for those who expect gold checks sent out from home, they will receive no salary until nearly the end of August. Will you send the August ones at the same time, and hereafter, remit from your office about the first of each month, thus enabling the staff members to receive the funds about the end of the month?

There are other ways of handling this matter, and if you prefer to open an account for me in U.S. currency in New York, or else I can open one in Shanghai and save you this trouble. It will not make any difference to me, and I shall be glad to follow your wishes. If this method is followed, I would suggest that once a quarter, the U.S. funds were remitted, or else I had authorization to draw gold for the exact amount required. Our only point is to keep the entire payment of salaries for western staff members on the gold basis. The method of having remittance sent from your office seemed the logical one, but there may seem risks and unnecessary trouble for you and we are open for any method of handling it satisfactorily. In any event please take care of July and August in the above manner, thus enabling us to plan our needs. Then there will be time for letters and a change in the plans.

Exchange is around four to one these days with a difference of about forty points daily. It is difficult to tell what the future may bring, but every one feels quite depressed with the sudden decrease in the value of silver.

Sincerely yours,

Elsie M. Priest

Sorry I will not be able to answer your other letters for this boat - end of the year! Will try to get it off next week.

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